



RCCC Board meeting minute

7th March 2022 - online via Zoom

Adopted on: 12/04/2022

Last reviewed on: 2021.03.11

Attendee	Role	Attendance
Graham Lindsay	Chair	In Person
Bruce Crawford	CEO	In Person
Fraser Montgomery	Independent Director	In Person
Janine Wilson	Director	In Person
Keith Prentice	Director	In Person
Lillian Carnegie	Ladies Branch President	In Person
Liz Burton King	Director	In Person
Logan Gray	Director	Apologies
Mairi Milne	Director	In Person
Margaret Nicol	Director	In Person
Mike Ferguson	Vice President	In Person
Stephen Farrow	Independent Director	Apologies
Susan Kesley	Director, President	In Person
Susan Nimmo	Independent Director	In Person
Maggie Wilson	Head of Development	In Person
Sarah Birrell	sportscotland Partnership Manager	In Person
Alison Deuchars	SSA support (minutes)	In Person

1. Welcome

Graham Lindsay - Thanks to all staff for their hard work over the last few weeks with the Olympics, Nationals et al. Asked for Fraser Montgomery and Susan Nimmo to be listed as 'Independent Directors'.

2. Apologies

Apologies were received from Logan Gray and Stephen Farrow

3. Conflicts of Interest - Register

No changes

4. Minutes of previous meetings

The minutes of the meeting from 13th January 2022.

Proposed by Keith. Seconded by Mairi.

☒ The minutes of the meeting from 13th January 2022 meeting were approved.



Royal Caledonian Curling Club trading as Scottish Curling

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5. Matters Arising

Graham - requested everyone to complete the Safeguarding Module and notify Maggie when completed.

Graham asked Keith and Liz to respond to his request for dates to complete their Board Appraisals. Once this is done Graham will be able to finalise the board development action plan.

6. Review action Log

The Action Log was reviewed and amended as appropriate.

7. CEO Report on Strategic Outcomes

Report Circulated.

Bruce highlighted the success of the Team GB Olympic Women's, Men's and Mixed Doubles Teams. Gold, Silver and 4th place respectively. Susan Kesley confirmed that she had written to each of the athletes. Good coverage on the BBC was noted and Channel 4's Paralympic coverage needed to be shared via Facebook and the Scottish Curling website.

The selection of the Scottish Teams for the World Championships was discussed. The selection panel had met and the appeal process was underway. Mairi suggested creating a working group involving British Curling, to improve the selection policy and process. Scotland's Women's team will be announced within 24 hours, the men's team once the process has been completed. Suggestion that a statement is prepared in advance in case the situation is not resolved quickly. Mike Ferguson expressed that this may have an impact on the Scottish Championships going forward.

Ⓐ Bruce to meet with Susan Nimmo and draft a statement regarding both teams of World Championships [07/03/2022.01]

Ⓐ Graham - to meet with the working group (Margaret, Logan and Bruce) that are reviewing the articles in the next week to ten days [07/03/2022.02]

Ⓐ Bruce - to discuss marketing activity and spend at next board meeting, marketing team to look at impact of radio ads and facebook engagements [07/03/2022.03]

Ⓐ Bruce - and the office staff will add 'Non Binary' and 'Prefer Not To Say' to our membership database, to reflect good practice and recommended by Sports Scotland [07/03/2022.04]

Ⓐ Bruce -Transgender Policy to be reviewed and updated [07/03/2022.05]

8. Operational Plan 2020-21

Report circulated.

Marked increase in Junior Members, sitting slightly higher than at the start of the pandemic. Maggie Wilson discussed engagement commitments of different rinks and how the board can support them.

9. Risk Register

Ongoing.

Ⓐ Board - to analyse list circulated during January Board meeting and notify Bruce if they want to make changes [07/03/2022.06]



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Ⓐ Bruce - Board to investigate PR as a risk more fully [07/03/2022.07]

10. Committee/Group Updates

10.1. Audit Committee (AC)

Report circulated.

Jeanie Wilson - End of Q3 with 23.5k projected loss for the year 2021-22.

The budget figures for 2022-23, will follow a meeting of the audit committee, scheduled for the 18th of March to examine the new budget.

Liz Burton-King asked about licensing agreements of some curling footage used by the BBC and Olympic Channel as the RCCC has third party rights to footage. Bruce Crawford confirmed that he had been approached by the programme maker, regarding the footage from the BBC, featuring RCCC events.

Ⓐ Liz Burton King - any further requests for curling footage to be shared with Liz before response. Liz also to give further advice regarding Craig Ferguson's Production Company who made the 'A Brilliant Curling Story' on Quest [07/03/2022.08]

10.2. ASC & LSC Joint Meeting

Report circulated. Lillian sought support for the secretariat on account of the increased workload.

Ⓐ Janine to seek clarification on the remuneration and update Bruce so that Scottish Curling can provide payment for the extra meetings [07/03/2022.09]

Anne Johnston has been named as the incoming Junior Vice President of LSC, from May 2022

10.3. Competitions Committee

The full minute of the recent meeting had been shared on the board portal. No matters arising.

10.4. Equalities

Margaret - New Disability & Inclusion Curling Development Officer has been appointed, Isla McLennan will commence in early April 2022.

10.5. Scottish Curling Trust (SCT)

Margaret reported on the recent work of the Trust and its AGM. Her report had been circulated in advance of the meeting.

11. AOCB

Susan Kesley - correspondence with Carrington Curling Club had been circulated to the board by email. The points it raises had been noted, many were already in hand and others will be addressed in the near future.

Liz - correspondence had been received from Past President Robbie Scott in relation to branding and logos. Bruce had responded to Robbie Scott, noting that the stock of old medals had now been used up and new medals would be purchased for the coming season.



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Bruce - After consultation with athletes three years ago there was a decision that the Scottish teams would wear a navy blazer and the representatives/tours would wear royal blue. Liz suggested this needs to be clearer and communicated widely.

Athlete welfare was discussed in relation to selection.

A Bruce - to email Kevin McHugh at sportscotland to ensure adequate support has been offered to athletes [07/03/2022.10]

Mairi - noted that Forfar streamed games online from the recent Henderson Bishop competition. This was welcomed and is becoming more normal at an increasing number of ice rinks.

Maggie Wilson - The Scottish Championships committee has met and will produce a report on the 2022 event as part of the learning and improvement that can be taken into the event next season.

Fraser asked that sponsorship plans be discussed at the next meeting.

A Bruce - has meetings in coming weeks with potential sponsors and will notify Board at next meeting [07/03/2022.011]

Fraser would like the next board meetings to have all the big ticket items to be included in advance.

Mairi - sought names for persons willing to form a working group, suggestion that Susan and Keith will join her and Bruce. Susan suggested someone with legal expertise. Sarah Birrell suggested Kevin McHugh who works across a number of sports as a Performance Manager.

A Bruce - to email Nigel at British Curling and let him know about working group [07/03/2022.12]

In Graham's absence, Bruce thanked everyone for attending and closed the meeting.

A Action Summary

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D Decision Summary

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