



RCCC Board meeting minute

21st August 2023 - online via Zoom

Adopted on: **Pending**

Last reviewed on: 2021.MM.DD

Attendee	Role	Attendance
Fraser Montgomery	Chair	Online
Vinny Bryson	CEO	Online
Alan Hannah	Director	Online
Maureen Parker	Co-opted Director	Online
Eilidh McCall-Lawrie	Head of Development	Online
Suzy Wakefield	Office Manager	Online
Janine Wilson	Director	Online
Jim Raeburn	RCCC President	Online
Keith Prentice	Director	Online
Liz Burton King	Director	Online
Logan Gray	Director	Online
Mairi Milne	Director	Apologies
Alister Asher	Vice President	Online
John Slater	Independent Director	Online
Susan Nimmo	Independent Director	Online
Sarah Birrell	sportscotland Partnership Manager	Online
Rebecca Murphy	SSA support (minutes)	Apologies

1. Welcome, Apologies, Declarations of Interest

Fraser - welcomed everyone and welcomed Ed Hewison, the Northern Development Manager who will give a presentation. No changes to DOI.

2. Items for Approval/Decision

● Kit Tender Confirmation

Alan - verbal report, there has been some feedback on the report from last week. Three stage process and of the 7 tenders offered 3 presented kits for athletes to try on. Our report, which was partly based on athlete feedback, recommends that we enter into a 4 year contract with the successful tenderer. They offered the best product, design, and offerings for volunteers and staff. Contract will ensure RCCC's position is protected and includes break clauses



Royal Caledonian Curling Club trading as Scottish Curling

Cairnie House, Ingliston Showground (East Gate), Newbridge, EH28 8NB
www.scottishcurling.org | +44 (0) 131 333 3003 | Company No: SC232571

☑ Board Approved New Balance as new Kit supplier

● Technical Committee Proposal

Report circulated

Vinny - Technical Development group proposal, Coaching Committee, Umpiring Committee and Rules Committee folding into one committee where all three would be given a voice. Opportunity to really support the coaching committee and get BC input and support grassroots. Board to decide and then chose a chair. We have a technical committee to concentrate on the sporting side.

Keith - should the Rules Committee be involved? It's quite heavily linked with the Competitions committee

Logan - all for merging committees, but are we missing club committee members, Club secretaries etc, where they fit in all of this, it would be beneficial for all to involve them.

Fraser - we do have great communication re. reps of LSC and AC on board as well as Your Curler, but yes the positions Logan highlighted do not get specific information and communication fed to them, it would be worth exploring what more we can do in this area. I recommend we approve this plan whilst also keeping an eye on the Rules Committee and Keith's point about its relationship with the Competitions committee, we can take them out if need be.

☑ Board approves the Technical Committee Plan

Vinny - Board has opportunity to nominate a Chair

Eilidh - Suggests Alan Hannah

Fraser - Board happy and if Alan is happy

☑ Board approve Alan Hannah as Chair of the Technical Committee

Nominations committee is set, Technical Committee coming together, Member Development not quite, and our Committee structure is about to evolve.

Ⓐ Alan - will speak to the relevant parties within the Rules, Coaching and Umpire committees regarding the new structure and how it will all work [21/08/2023.01]

● Financial Stability - Q1 accounts approval

Report circulated

Janine - highlights, statutory accounts for 2022/2023 will be up on the website once they are ratified. No changes to them

Copy of Q1 accounts, we do recognise there's a couple of bits of profiling that require to be amended

Fraser - Digital membership cards are on the way, which will help to reduce costs.

Jimmy - we had a £39k credit from last year

Janine - that relates to memorabilia (medals, trophies, art etc) we are going to do a proper register to see what is owned by RCCC and what was owned by Scottish Curling Trust, we will then consider whether these items will then be valued

☑ Statutory Accounts and Q1 accounts approved by board



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- **KPMG audit - preparatory actions required by board**

Report circulated

Board noted the report

3. Items for Discussion

- **North Development Update**

The Board received a Report on the North Development area Circulated by Ed Hewison

Ed - Development Manager since January 2023. Rinks include Aviemore (community owned and excellent model) , Inverness (operates a 'Friends' scheme, Curl Aberdeen, Dewar Centre Perth, Kinross Curling, Dundee Ice Arena, Forfar Indoor Sports and Elgin

Kinross will hold the first "Development Meeting" with all of the Development officers coming up

Thes discussion of the report centred around improved communications and improvements to marketing, as well as improving access to all potential curlers.

Ⓐ Ed and Susan to discuss the marketing plan for Northern Ice Rinks [21/08/2023.02]

Ⓐ ASC President and LSC President will help to 'nudge' those clubs in the North who are not responding to Ed's communications [21/08/2023.03]

The Board discussed widening communication across other development areas.

Chair - on behalf of the Board , thank you Ed for attending the meeting and for your presentation.

- **Ayr verbal update**

The Board were updated by the Chair of Glasgow Ice Centre on the legal status and charitable objectives of the GIC, the financial viability of a potential Ayr model, and a potential offer to be made by GIC to purchase the rink.

The Board agreed to support the GIC bid for Ayr with associated non-financial actions.

Ⓐ Keith, Jimmy, Maureen & Alan - to continue to Lobby members they are acquainted with to support the Glasgow Ice Centre proposal. [21/08/2023.07]

- **Perth verbal update**

The Board received an update on the status of Perth.

4. Governance

- **Minutes from Previous meeting**

Ⓐ Fraser - will circulate to the board and then once approved will be uploaded to the website [21/08/2023.08]

- **CEO update**



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Report Circulated

- **KPMG Audit**

VB indicated policy updates as part of normal practice are likely and that they would be passed to the Board for approval as they were updated

Board approve the Risk Policy

- **Outstanding actions from Action Log**
- **Any other governance issues**
- **Safeguarding**

CWPS compliance - as per the last meeting, there are a couple of cases ongoing. One case has a jurisdiction element (one is a member and one is not). One case, which had a consideration for listing, will have a meeting this week as the consideration from listing has been dropped. There will be more updates at the next meeting. Katrina has done work on some of safeguarding policies, which is currently with the project officer and children first, then will be shared with Logan and Alan before being circulated to the board. We have some funding for social media training for coaches and athletes, some in person and some online.

5. AOB and meeting feedback

- **Staffing update**

Development South West Management position was an internal appointment, Charlene Graham has taken the role.

Alcohol sponsorship - We don't have a problem with alcohol sponsorship as such, but will follow Sportscotland guidelines. We are not going to have gambling sponsorship

ⓐ Vinny and Eilidh - Will consider the options and write a proposal regarding sponsorship by alcohol and gambling companies for the board to consider [21/08/2023.09]

Fraser thanked everyone for attending and closed the meeting at 19:18

ⓐ Action Summary

ⓐ Alan - will speak to the relevant parties within the Rules, Coaching and Umpire committees regarding the new structure and how it will all work [21/08/2023.01]

ⓐ Ed and Susan to discuss the marketing plan for Northern Ice Rinks [21/08/2023.02]

ⓐ ASC and LSC will help to encourage those clubs in the North who are not responding to Ed's communications [21/08/2023.03]

ⓐ Fraser - will circulate to the board and then once approved will be uploaded to the website [21/08/2023.04]

ⓐ Vinny and Eilidh - Will consider the options for both and write a proposal regarding sponsorship by alcohol and gambling companies for the board to consider [21/08/2023.05]



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D *Decision Summary*

- ☑ Board Approved New Balance as new Kit supplier
- ☑ Board approves the Technical Committee Plan
- ☑ Board approve Alan Hannah as Chair of the Technical Committee
- ☑ Statutory Accounts and Q1 accounts approved by board
- ☑ Board approve the Risk Policy

