



RCCC Board meeting minute

27th February 2024 - online via Zoom

Adopted on: 2024.03.25
Last reviewed on: 2024.03.20

Attendee	Role	Attendance
Fraser Montgomery	Chair	Online
Vinny Bryson	CEO	Online
Alan Hannah	Director	Online
Maureen Parker	Co-opted Director	Online
Eilidh McCall-Lawrie	Head of Sport and Communities	Apologies
Suzy Wakefield	Head of Operations	Online
Janine Wilson	Director	Online
Jim Raeburn	Director	Online
Keith Prentice	Director	Online
Liz Burton King	Director	Online
Logan Gray	Director	Online
Mairi Milne	Director	Online
John Slater	Independent Director	Online
Susan Nimmo	Independent Director	Online
Ali Asher	Vice President	Apologies
Catriona Morton	Development Manager for Central Scotland	Online
Fiona Lilley	sportscotland Partnership Manager	Online
Rebecca Murphy	SSA support (minutes)	Apologies

1. Welcome, Apologies, Declarations of Interest

Apologies were received from Ali Asher, Eilidh McCall- Lawrie and Rebecca Murphy.

Fiona Lilley provided a verbal update from Sportscotland. She has asked that the CEO ensure that public sector funding is included in the Risk Register. Consider contingency Budget planning and risk associated with a dip in investment. Fraser thanked Fiona for her frank update and assured her that they were taking active steps.

A Janine/Audit Committee - Public Sector funding challenges to be added to Risk Register [27/02/2024.01]

2. Items for Approval/Decisions

World Wheelchair Championships 2025 - Vinny gave a verbal report and thanked Liz for her work for the RCCC, and stated that if Scotland is chosen to host then accessible accommodation available at the National Sports Training Centre Inverclyde and the rink at Auchenharvie are the most suitable options.



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Favourable funding discussions continue with key partners (BC, Sportscotland, WCF, UK Sport and Event Scotland).

Liz also gave a verbal update on the budget for hosting including logistics, heating and furniture, marquees and allowing for other expenses like volunteer travel. Also stated that Inverclyde has excellent suitable facilities.

Declaration of board support for this event to come based on Vinny's feedback on related meetings he has coming up and the plan to avoid financial risk to RCCC, but concern expressed about the potential diversionary impact on staff.

3. Items for Discussion

People

Board Feedback Survey - Report Circulated, Susan Nimmo summarised that planning, organisation and timing of meetings going well, infrastructure of how the board get together also positive, more things to improve include how the board is tracking against its strategy, how they would respond in an emergency, and skills gap's on the board especially legal representation.

Discussion was had on in person meetings, response favourable and could be held at events e.g the Scottish Championships.

Fraser - Things to improve include the timeliness of the papers being circulated to the board, with the agenda, how they are distributed to the board, and monitoring against the strategy.

Places

Development Update (Central Region) - Catriona Morton gave a presentation on the Central Region:

She covered each of the rinks, noting each of their highlights and challenges (Borders Ice Rink, Curl Edinburgh, Fife Ice Arena, The Peak, Lanarkshire Ice Rink, Olympia Centre)

Catriona's own challenges include communications with the rinks, and where she puts her focus as she is also responsible for safeguarding. Board could help with this.

Projects include - Camps for Juniors and adults, Scottish Student Curling partnerships and projects, Try Curling.com management and updates, Floor curling partnership with Rock Solid Productions, Curling's Cool Rink audit as part of programme review and the future leaders programme.

Vinny - Try Curling.com is critical, it is the 4th development officer, but the responsibility could potentially be someone else's. Need to have a new strategy for camps moving forward.

Future Leaders Programme - 23/24 had 13 participants, 3 of 4 sessions delivered - one to come, training delivered by Scottish Sports Futures and Scottish Disability Sport, Guest Speakers including Vinny and Holly Davis. Catriona also discussed her ideas for the further development of this programme.

Future Leaders could have a bigger role in gathering local information at the rinks within the communities.

Ⓐ Catriona - will share the locations of each of the Future Leaders with the board and the LSC and ASC so that they can support them and encourage their endeavours [27/02/2024.02]

Ⓐ Catriona - to discuss with SCT and Janine about external funding for the Future Leaders programme and plans moving forward [27/04/2024.03]

Changing Lives Programme - Catriona believes there is huge potential for curling and will present another time in more detail to the board.



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4. Governance

Finance Update

Q3 Accounts Draft and Finance Report circulated

Janine - There is an audit committee meeting on Friday the 1st of March, where Q3 accounts and potential outturn will be discussed and the finalised Q3 accounts will be circulated to the board after residual queries are resolved. Competitions and coaching have performed better than expected but membership fees are slightly down.

The first draft 2024/25 budget was discussed with the aim of breaking even. There are a number of areas that could be addressed in order to break even including the domestic competition's entry fees or more challenging commercial income targets. The Audit Committee will also need to review expenditure lines and look for reductions. The Board supported the approach indicated.

A Vinny/Charlene - Will circulate to the board at the next meeting the finances from the latest Scottish Championships [27/02/2024.04]

Fraser - at the next board meeting, when we come to discuss the 2024/2025 budget we should have a report on what all of our options are with regards to the costs of travel for international competitions for athletes and coaches and then consider as a board.

A Vinny/Janine & Audit Committee - Put together a report analysing the various options open to Scottish Curling regarding International travel for competitions and how much responsibility the organisation wants to have over this area [27/02/2024.06]

Nominations committee and elections

Fraser - Encouraged everyone who wishes to apply for Directorships or Vice chair that the application forms are on the website, Applications close 1st March. Election will be before the AGM.

AGM - Location Update - Verbal Report

Jimmy - Hamilton Rink has given a quote for £2.5k to cover the ice, Vinny is looking at the Uni at the West of Scotland and Hamilton Racecourse. Also the Hamilton College, which is near the Ice Rink.

A Jimmy/Vinny - Will continue to consider options for the location of the AGM and update the board in due course [27/02/2024.07]

CEO Flash Report circulated

Vinny - Majority of the time over the last few weeks was delivering the 3 championships (Seniors, Scottish Championships, and Mixed Doubles). BBC have agreed to meet their financial commitment to us and to the venue and are interested in partnering with us for next year. Went to the LSC meeting in Hamilton, a lot of the conversations around hosting commitments and Perth.

Good things with disability and inclusion with sessions funded by SCT having huge interest nationwide, so thanks to them.

Slight uptick in memberships, up by 42.

Doing well on coaching course delivery.



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The Youth Olympic Games went well, feedback from the athletes was very positive.
Thank you to Janine, John, Suzy and Eilidh for their work on the budget.
Regarding membership - We need to make it easier for people to become members.

February Analytics Report circulated

Data Analysis Tool

5. ***AOB and any other feedback***

Fraser thanked everyone and the meeting ended at 19:25

A Action Summary

- Ⓐ Janine/Audit Committee - Public Sector funding challenges to be added to Risk Register [27/02/2024.01]
- Ⓐ Catriona - will share the locations of each of the Future Leaders with the board and the LSC and ASC so that they can support them and encourage their endeavours [27/02/2024.02]
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D Decision Summary



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