



RCCC Board meeting minute

22nd April 2024 - online via Zoom

Adopted on: 2024.05.16
Last reviewed on: 2024.05.16

Attendee	Role	Attendance
Fraser Montgomery	Chair	Online
Vinny Bryson	CEO	Online
Alan Hannah	Director	Online
Janine Wilson	Director	Online
Jim Raeburn	Director	Online
Keith Prentice	Director	Online
Liz Burton King	Director (stood down during meeting)	Online
Logan Gray	Director	Online
Mairi Milne	Director	Online
Maureen Parker	Co-opted Director	Online
John Slater	Independent Director	Online
Susan Nimmo	Independent Director	Online
Eilidh McCall-Lawrie	Head of Sport and Communities	Online
Suzy Wakefield	Head of Operations	Online
Ali Asher	Vice President	Online
Fiona Lilley	sportscotland Partnership Manager	Online
Rebecca Murphy	SSA support (minutes)	Online
Susan Wylie	WCF Representative	Online
Mike Ferguson	WCF Representative	Online
Tom Brewster	WCF Representative	Online

1. Welcome, Apologies, Declarations of Interest

FM- Board Declarations of Interest Register circulated. There were no apologies received.

FM - Liz has stood down as a board director on an interim basis as she is consulting with Scottish Curling but will continue to attend as an observer.

WCF Reps - International Representation & Update



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Susan Wylie (Competition and Rules Commission) and Tom Brewster (Technical Commission) (WCF Reps) are in attendance to give an update on the WCF. Not in attendance, Margaret Richardson (Finance Commission) - First time there have been 4 SC WCF representation on key WCF Boards. Susan Wylie gave a presentation on WCF which included:

Updated WCF Board actions from last meeting-

- meet monthly
- Repopulated the finance and governance commissions with more board members
- Set in place new financial reporting and controls for board approval in anticipation of variances
- Started deeper review of the broadcast structure
- Created events working group
- Extend 2024 congress by 1 day to additional members consultation opportunities
- Signed the Sports for Climate framework

6 'Big Ideas'

- Brand Refresh began roll out in 2024, ongoing
- Athletes Events & Calendars (led by Athlete Commission)
- Commercial Development (Commercial Manager on board, developing pipeline Events WG established)
- Facilities - Working with World Academy of Sport re sustainable venues, New Facility Loan applications in process
- Stakeholder engagement - New structure being developed to better serve members, 2024 roll out targeted
- Big Data - Agreement with Salesforce now in place

Update on WCF Events - new working group formed at end of 2023, Group selected have been working since January 2024 concentrating on:

- Increase engagement amongst fans,
- Improve hosting for stakeholders including but not limited to World Curling, LOC's, MA's tourism boards, cities, athletes, fans etc
- Bring new fans to the sport,
- Increase participation,
- Open new revenue streams and business partnerships
- Create a new legacy wherever Curling stones touch the ice

WCF Finance Update was supplied indicating a reduced deficit

Proposed changes to membership structure and voting In September at the congress- 6 criteria

- Demographics
- Development
- Facilities
- Governance
- Participation
- Performance

Also discussed:

Membership Engagement, proposed changes to voting delegates at congress, a Competition and Rules update, Nominations Committee event update (2024 is a key year as 4 members are retiring off the board - 2 VP's and 2 Directors) and the Challenges ahead including:

- Event Hosting
- Broadcast commercial realities



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- Milan-Cortina - will the facilities be ready in time?

Discussion was had about the potential introduction of a central hack (to be formally raised on behalf of SC at the WCF competitions and rules commission), the pros and cons of 2 reps instead of 4, centres of excellence, and frequency of events. Fraser thanked the reps for attending and the work that they have put in representing SC.

🕒 **Fraser/Vinny - when papers for WCF Congress arrive, they will be circulated to the SC board to give feedback to the reps in advance [22/04/2024.01]**

2. Items for Approval/Decisions

VB/KP/CG - Scottish Curling Championships 2025 report circulated - expressions of interest have gone out, board will be updated in due course (meetings this week including with the competitions committee where this format will be discussed. Middle of May will be the next update.

JW/SW - Risk Register Update

Added the Sportscotland funding to the risk register

UK Sport and its financial stability (due to layoffs, though shouldn't affect athlete funding) to be added to the risk register

☑ **Board agree to add Sportscotland funding and UK Sport funding to the risk register**

3. Items for Discussion

VB - CEO report circulated

New role advertised for a Digital Community Coordinator

Rhiannon received funding from SCT for a number of 'floor curling' kit's

Selection for Academy and BC - Thanks to Mairi and Scott who has done fantastic work on this (50/50 split male and female applicants)

Session with North Development Group

Funding for rinks (Elgin), update at next board meeting

400 entries from the membership survey

AGM prep

End of year accounts in May

2 meetings this week with Competitions and structure

Confirm hosting for all domestic competitions very soon

EML/LG - Member Retention Strategy & Implementation & Member Recruitment Strategy

- (S&C priorities 2024-27 Report for Info Only)

LG - gave an update on the Sport & Communities team who have met several times since last board meeting,

S&C Team Priorities 2024-27

Recruitment

- Annual review and delivery of Try Curling offer
- Review Curling's Cool resources and delivery model
- Embed floor curling as a tool to meet our objectives rather than as a standalone initiative
- Seek additional funds for EDI objectives
- Consider possibility of a national corporate curling initiative

Retention

- Develop, analyse and share data and insights relating to existing curlers needs and wants



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- Create a clear spec for development funding, focus on innovation, share learning and scale up
- Review and update delivery model of camps and Future Leaders
- Further develop the 'grassroots pathway'

Engagement

- Understand where S&C can add value to rinks and local communities
- Develop and establish minimum service levels for all rinks, enhanced service levels for selected rinks
- Co-Develop solutions with the Member and development committee
- National Curling Day as a tool to engage curlers and non-curlers
- Explore options to deploy modern apprentices locally

Marketing

- Reset voice and tone of online content to increase engagement
- Rebalance volume of competitive and non competitive posts
- Update digital offer to future proof
- Maximise opportunities to share where we have added value. Make it a prerequisite of support

Discussion about priorities around this presentation, the opportunities 'National Curling Day' could offer, and where more analysis is required to meet the objectives of the strategic plan

Next Steps

- Confirm the objectives measures, timelines
- Consult with the MDC (Member Development Committee)
- Submit final report to the board for information at next meeting
- Implementation of plan after (June)

LBK - Hosting Update

LBK updated on a potential hosting opportunity with positive developments in prospect.

☑ Board approves Scottish Curling hosting, if selected, the Wheelchair Championships and Wheelchair Mixed Doubles Championship

VB - Site Update

- 1) Ayr - Alan gave a verbal update on Ayr
- 2) Perth - Vinny gave a verbal update on Perth

4. Governance

JR - RCCC AGM update

Jimmy gave a verbal update on Hamilton Arena holding the AGM on Saturday the 29th of June which has been booked, there will be a buffet lunch for past presidents and board members etc at the rink from 12pm, at a cost of £15. Suzy is speaking to the 'Past Champions' for the 'Parade of Champions' who will be more visible at this year's AGM. Suzy has circulated the AGM agenda, with BC and WC both attending, board need to confirm if there are any changes they want to make

🗳 **Board to notify Suzy if they want any changes to the AGM agenda [22/04/2024.02]**

VB/EML - Safeguarding

Report circulated



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Strategic movements on PVG, board to give feedback on the report if they want

🕒 **Board to give feedback on the report on changes to safeguarding PVG's that were circulated by next meeting [22/04/2024.03]**

SW - KPMG Audit actions follow up

Good progress made, only 5 outstanding actions remaining, 3 of which to be completed by the end of May, 1 by the end of June and 1 by the end of the year.

🕒 **Suzy/Fraser - Update board on the 3 KPMG Audit Actions that will have been completed at the end of May at the next board meeting [22/04/2024.04]**

FM - British Curling/UK Sport

The Board received a short update on the performance programme from the Chair.

FM to attend BC AGM and BC board meeting on Tuesday 30th of April.

FM/SW - Meetings timetable

One of the actions from the KPMG audit, was for a more explicit meetings timetable, which FM will circulate to the board

🕒 **Board to feedback to FM about the 'Meetings Timetable' that the KPMG audit has suggested and notify him before next meeting [22/04/2024.05]**

FM/VB - Feedback from SWCA AGM

Meeting after this, so there will be information to follow

FM/VB to inform the board any information of interest from the SWCA AGM meeting [22/04/2024.06]

FM - Minutes 24.03.2024

🕒 **FM and Suzy will circulate the minutes from 24.03.2024 meeting to the board tomorrow with all the edits made 22/04/2024.07]**

5. AOB and any other feedback

Action log will be reviewed at the next meeting

🕒 **Board - each board member to check the Action Log and make sure theirs are completed before the next meeting if possible when it will be reviewed [22/04/2024.08]**

Fraser thanked everyone and the meeting ended at 19:08

🕒 Action Summary

🕒 **Fraser/Vinny - when reports for WCF AGM come in, the reports will be circulated to the RCCC board to give the feedback to the reps in advance [22/04/2024.01]**

🕒 **Board to notify Suzy if they have any changes to the AGM agenda [22/04/2024.02]**



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- Ⓐ Suzy/Fraser - Update board on the 3 KPMG Audit Actions that will have been completed at the end of May at the next board meeting [22/04/2024.04]
- Ⓐ Board to feedback to FM about the 'Meetings Timetable' that the KPMG audit has suggested and notify him before next meeting [22/04/2024.05]
- Ⓐ FM/VB to inform the board any information of interest from the SWCA AGM meeting [22/04/2024.06]
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D Decision Summary

- ☐ Board approves Scottish Curling hosting the Wheelchair Championships and Wheelchair Mixed Doubles Championship if they are selected
- ☐ Board agree to add Sportscotland funding and UK Sport funding to the risk register

