



RCCC Board meeting minute

16th May 2024 - online via Zoom

Adopted on: 2024.06.05
Last reviewed on: 2024.06.28

Attendee	Role	Attendance
Fraser Montgomery	Chair	Online
Vinny Bryson	CEO	Online
Alan Hannah	Director	Online
Janine Wilson	Director	Online
Jimmy Raeburn	Director	Online
Keith Prentice	Director	Online
Liz Burton King	Observer	Online
Logan Gray	Director	Apologies
Mairi Milne	Director	Online
Maureen Parker	Co-opted Director	Online
John Slater	Independent Director	Online
Susan Nimmo	Independent Director	Apologies
Eilidh McCall-Lawrie	Head of Sport and Communities	Online
Suzy Wakefield	Head of Operations	Online
Ali Asher	Vice President	Online
Fiona Lilley	sportscotland Partnership Manager	Online
Rebecca Murphy	SSA support (minutes)	Online
Nigel Holl	British Curling	Online
Rhiannon Butterfield	SC Disability & Inclusion Officer	Online

1. British Curling Performance Review -

Nigel Holl gave a presentation on the BC Performance Review including a review of all of the World Championships (7 championships in 8 weeks), Selection and next season.

Other Updates -

- Selection - concluded selection for next season, public announcements due next week
- Return to ice - Wednesday 10th July, ESS end of August (joint men's and women's event)
- Pre Season Inverclyde - 7th-8th July



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Discussion followed on the level of competition this year as opposed to last year, team make up, qualification, Scottish Championships and what it means to members and athletes as an elite event, support for the teams during competitions, BC's opinion on SC hosting events, and challenges for Wheelchair curlers classifications.

Fraser thanked Nigel for attending the meeting and comprehensively updating the board on the World Championships and performance program.

2. Welcome, Apologies, Declarations of Interest

Fraser welcomed the board. Apologies were received from Logan Gray and Susan Nimmo

No changes to declarations of Interest

3. Items for Approval/Decisions

Q4 Accounts - JW gave a verbal update

Q4 management accounts had been received from Whitelaw Wells and were being considered by the Audit Committee. First draft of annual accounts are due shortly and will be issued to the Board after the Audit Committee has reviewed them.

● **Audit Committee - Will circulate the Q4 accounts with board once they have been analysed [16/05/2024.01]**

Hosting - Report Circulated

VB - state of play after previous board meeting, very positive meeting with North Ayrshire council and KA Leisure, with the cost of the venue in kind being covered by the Local Authority, power will also come in under what had been budgeted for by UK Sport, WC will underwrite a balanced budget, and ticket prices will be 'pay what you can afford' which will mean that there's no pressure on ticket sales.

Council has requested in kind that SC work with the ASN focused education campus in Ayrshire which is Eilidh and Rhiannon's area of expertise.

Sportscotland have agreed to pay for a project manager for the event or the value of that role if there isn't an appropriate applicant.

Will write to the board to approve the contract with WC to go ahead once received (within next two weeks).

There will be a separate resolution for the board to approve regarding this contract.

SC only costs are the 16k budgeted already for travel for athletes to the event next year.

WC have given SC the full commercial sponsorship rights.

Discussion about Broadcasting - whether the budget has room for it and Event Scotland's requirement for it (every obligation in the contracts will be met).

4. Items for Discussion

Disability & Inclusion Presentation - Report Circulated

Rhiannon Butterfield gave a presentation about Disability and Inclusion at SC.

- Over 24% of Scotland population is disabled



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- Only 20% of disabled people take recommended daily physical activity
- 80% of disabled people would like to be more active
- Curling has the opportunity to become an inclusive sport nationwide
- Floor curling is a game changer

New Disability and Inclusion plan
 ASN schools Floor Curling Project
 Website progressing
 Partnerships

Goals/Development Plan

- Improved data for wheelchair curling clubs
- New CPD opportunities
- Engage and promote curling being inclusive
- Increase opportunities for those with physical disabilities, with a primary focus on female wheelchair curlers
- Increase opportunities for those with sensory impairments
- Increase opportunities for juniors with additional support needs
- Offer new curling opportunities for those from minority groups
- Establish an inclusive athlete pathway

RB acknowledged and thanked SCT for the funding to expand the floor curling initiative.

🕒 **FM, RB, EML and Senior Team - To meet and discuss the classification process and approach WCF**
[16/05/2024.02]

Challenges

- Perception
- Education and communication
- Willingness to adapt
- Willingness to change
- Time/ice availability
- Smaller target audience

Support

- Board - potential for a board member who is EDI specific
- Communication
- SCT
- Members
- Clubs
- Rinks

Teamwork and Partnership working = Disability and Inclusion

Discussion was had regarding how many wheelchair curlers are registered currently with SC (approx. 92) but this data isn't conclusive as some don't nominate their disability, transportation as a challenge and what funding would be available, classification at Invictus as opposed to WC, LSC and ASC also open to helping in anyway Rhiannon needs.



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Fraser thanked Rhiannon for her detailed presentation and strong performance to-date.

CEO report - Report Circulated

- Domestic and International season complete
- No major issues in the domestic season
- Competitions budget for next year complete, thanks to John
- Digital Community Coordinator role now live, and like all roles within Scottish Curling, is flexible working - Interviews the 13th June (ASC/LSC to push this too).

●LSC/ASC - Promote the advertising of a Digital Communications Role within SC [16/05/2024.03]

- Ladies Branch meeting earlier this week
- Attended SIRA AGM - making the case for data (not just membership data but participation data)
- P&K council Ice Option increasing intensity
- Attended a competition committee meeting and agreed to a Scottish Open Championships for members which will take place 5-8 December 2024. The competition will run separate men's and women's events.
- Sportscotland investment received mid-April
- Recruitment/Retention now online via Monday.com, resurrected the Membership Development Group
- Partners for WWhCC bid secured - budget must be balanced before contracts signed
- Structures Group held away day - verbal update from President and LB President, and thank you to Janine for her hard work
- Fraser met with BC Board & UK Sport Chair/ Dep CEO regarding Sport Org
- SQA Coaching Audit Complete - thanks to Fiona, had good feedback

Member Retention and Recruitment

Just over 9000 members, up 7 from April, still working with LG (weekly sessions with Eilidh and Catriona), looking at projects under each of the pillars - Monday.com project management tool.

Session next week with Develop managers on projects related to retention and recruitment, linking in with the strategy, e.g. projects like floor curling transitioned onto the ice, try curling then into gateway and then into clubs. End of season survey (over 409 responses) report from that will come to the board in the near future

Site Updates - Ayr & Perth

Verbal update from Alan and Vinny.

5. Governance

Review of Outstanding Actions

Separate spreadsheet to be circulated to board with outstanding action, including ones from this meeting

● Fraser - will circulate a separate spreadsheet for board members of any outstanding actions [16/05/2024.04]

KPMG Audit Follow Up

SW - on track to wrap these up



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Safeguarding

Keeping an eye on a number of changes coming legislatively that could impact members and volunteers (including potential £70 charge for PVG's), consultation currently happening with the third sector as many organisations are impacted, if it is passed it will be next financial year. PVG's process is still changing as discussed at the previous meeting.

Remuneration of Directorial Contributions - Report Circulated

VB talked to the updated policy and indicated it would fit within the normal policy review cycle. After a discussion around clause 2.D and 2.E, the policy was agreed.

☑ Board approves the Remuneration of Directorial Contributions Policy

Meetings Timetable

FM - 8 to 9 board meetings a year for next year, liaising with audit committee on accounts presentations

BC Board Update

No further developments other than Nigel's presentation, there was further discussion on SportOrg, with a decision due in October.

6. AOB and any other feedback

Minutes of Previous Meetings-

🕒 **Fraser and Suzy - finalise the edits of the minutes with the boards notes, which will then be circulated in due course [16/05/2024.05]**

KP - LSC executive agreed to change one of the rules of the Morton Trophy to bring it in line with the Maxwell Trophy competition. That's if there is a tie between two or more ice rinks in the section games, qualification will be determined by games between tied rinks of points scored, ends scored, shots up, shots scored.

Eilidh - 2 campaigns running this week, mental health awareness week and clean sport week with Scott and Alan will appear on social media to promote these.

Maureen- thanked Fraser, Vinny, Suzy and Eilidh for attending the Ladies Branch Meeting AGM

Alan - Scottish Championships - Will the proposal be circulated before the next meeting?

🕒 **VB - I will circulate the report for formal approval and notify the awarding of the location of the Scottish Championships to the board and publicly over the next week [16/05/2024.06]**

Discussion about the impact of the Amateur Scottish Championships on the Scottish Championships, (it has been discussed to change from amateur champs to open champs with the same exclusions as before) with a maximum of 8 women teams and 8 men teams as participants at the Scottish. It will be held at the beginning of December from 5th-8th Dec 24.

Fraser thanked everyone and the meeting ended at 19:36



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A Action Summary

- Audit Committee - Circulate the Q4 accounts with board once they have been analysed [16/05/2024.01]
- FM and RB, EML and Senior Team - To meet and discuss the classification process and contact as appropriate [16/05/2024.02]
- LSC/ASC - Promote the advertising of a Digital Communications Role within SC [16/05/2024.03]
- Fraser - will circulate a separate spreadsheet for board members of any outstanding actions [16/05/2024.04]
- Fraser and Suzy - finalise the edits of the minutes with the boards notes, which will then be circulated in due course [16/05/2024.05]
- VB - Will circulate the report for formal approval and notify the awarding of the location of the Scottish Championships to the board and publicly over the next week [16/05/2024.06]

D Decision Summary

- ☑ Board approves the Remuneration of Directorial Contributions Policy

