



SCOTTISH
CURLING

UMPIRING RESOURCE TOOLBOX SUMMARY

July 2024

1.1 UMPIRING RESOURCE TOOLBOX SUMMARY

SECTION	SUBJECT	DESCRIPTION
1	REFERENCE	
1.1	Summary of Scottish Curling Umpiring Toolbox	Index and descriptors of Toolbox Contents
1.2	Rules of the Game and Scottish Curling Competitions	Link to the current Scottish Curling Rule Book
1.3	Scottish Curling Disciplinary Policy	Applicable to all Scottish Curling members including not just athletes but also coaches and umpires
1.4	Competition Disciplinary Guidelines	Reviewed by the Safeguarding Officer June 2023. This sets out 'in-competition' consequences of ill-discipline
1.5	Code of Conduct for Technical Officials	Reviewed and approved by the Safeguarding Officer, June 2023. All umpires on the Scottish Curling list are expected to adhere to the standards set
1.6	Scottish Curling Guide to Use of Laser Measures	Measures used in National Championships to measure LSD stones. Also includes section on using with the Curl Distance App (see below)
1.7	Guide for LSD Results Measurements	A quick reference guide for umpires to use immediately prior to measuring a stone to reduce the risk of recording an incorrect result before moving the stone and losing opportunity to review
1.8	Scottish Curling Sweeping Devices Policy	To compliment the WCF documents (see toolbox #5.6 and 5.7) but with reference to Scottish Curling competitions on compliant sweeping devices.
1.9	Line Score User Guide	Although not normally an umpiring role, to assist umpires if supporting the results service of a competition for the Scottish Curling website
1.10	Brush Taping Protocol	A guide to the colour of players' playing stones

SECTION	SUBJECT	DESCRIPTION
2	ADMINISTRATION	
2.1	Chief Umpire Check List	Comprehensive check list for Chief Umpires to use as a basis for preparation before, during and after a competition
2.2	Chief Timer Check List	Comprehensive check list for Chief Timers to use as a basis for preparation before, during and after a competition
2.3	Chief Umpire (CU) Report Template	Template for the CU to use in completing their report for the Umpiring Committee
2.4	Chief Umpire Disciplinary Report Template	Template for the CU to use in completing their report for the Competition Co-Ordinator
2.5	Field of Play Disciplinary Recording Form	Kept in the Field of Play by the umpires to record all episodes of ill-discipline and for use by CU in completing their report at the end of the competition
2.6	Chief Timer Report Template	Template for the CT to use in completing their report for the Competition Co-Ordinator
2.7	Umpiring Guidance for Brush Pad Analysis	Guidance for CU to use if required to secure brush pads during a competition of athletes for later official examination
2.8	Athlete and Bag Information Form	Proforma information sheet to be completed with each brush pad taken for later official examination
2.9	Timing Equipment Application	Form to be completed and submitted to Ochil House for request of Timing Equipment by Chief Timer (CT)
2.10	Umpire Expense Policy	Sets out terms and conditions
2.11	Umpire Expenses Claim Form	To be completed by each umpire and submitted within 7 days of end of competition

SECTION	SUBJECT	DESCRIPTION
3	COMPETITION FORMS & PROCEDURES	
3.1.1	Original Line Up Form - Team	To be completed by all teams when they arrive for the start of the competition

3.1.2	Original Line Up Form - Mixed Doubles	To be completed by all teams when they arrive for the start of the competition
3.2	Change of Line Up Form	To be completed by teams if they play anything other than their original line up on any draw or bring in a substitute during a game when they arrive for the start of the competition
3.3	Scorecard (Team) Form	For recording game scores and LSD results (if applicable) before being signed by a team member at the end of the game
3.4	Scorecard (Mixed Doubles) Form	For recording game scores before being signed by a team member at the end of the game
3.5	LSD Recording Form (Mixed Doubles)	For LSD results before being signed by a team member at the end of the game
3.6	LSD Player Recording Sheet Template	For teams or their coaches to complete advising who is playing the LSD stones for each draw
3.7	Mixed Doubles Placing Points	Template to print off and use to inform teams of "guard position" for that draw/ competition
3.8	Pre-Game Practice Control	Script to use by umpire in charge of controlling timed pre-game practice and delivery of LSD stones
3.9	Game Timing Form	For use by Chief Timer for Time Clock Operators to record all relevant times, timeouts and incidents
3.10	Draw Shot Average (DSA) Summary Form (up to 6 teams)	Used by CU to record all results if not being done using the Scottish Curling app
3.11	Draw Shot Average (DSA) Summary Form (7-12 teams)	Used by CU to record all results if not being done using the Scottish Curling app
3.12	Draw Shot Challenge (DSC) Form	Used by CU to record results where competition requires each member of the team to throw an LSD at end of their last round robin game for ranking
3.13	Summary play off sheets Form	For use to record decisions at a post round robin/play off meeting
3.14	Stone Selection Form	Used when teams are being given the choice of stones to use from more than one sheet (usually only finals or sometimes semi-finals as well)

SECTION	SUBJECT	DESCRIPTION
4	SCOTTISH CURLING UMPIRING DEVELOPMENT	
4.1	Umpiring Development Programme	The criteria for Umpires to progress within the Scottish Curling Development Programme
4.2	Chief Umpire and Chief Timer Competencies	A tool to assist umpires in progressing to be CU and/or CT

SECTION	SUBJECT	DESCRIPTION
5	WORLD CURLING FEDERATION (WCF)	
5.1	Rules of the Game and WCF Competitions	The current WCF Rule Book. Similar layout to the Scottish Curling Rules of the Game but there are a number of rule differences for WCF competitions
5.2	WCF Chief Umpire Manual	To compliment the Scottish Curling Toolbox WARNING: extends to 127 pages so be prepared if you decide to print "All pages"!
5.3	Timer Training	A video for training new time clock operators Free to download: www.worldcurling.org/curling-timing-training
5.4	Curltime	The software programme used by the WCF and Scottish Curling for running time clocks. Free to download: www.worldcurling.org/curltime
5.5	Curl Distance App	The software programme used by the WCF and Scottish Curling for running time clocks. Free to download: www.worldcurling.org/curldistance
5.6	Specification for Sweeping Devices	The current specifications set down by the WCF and used also by Scottish Curling
5.7	Approved Code List for Sweeping Devices	The current specifications set down by the WCF and used also by Scottish Curling
5.8	WCF Technical Official's Manual	To compliment the Scottish Curling Toolbox WARNING: extends to 127 pages so be prepared if you decide to print "All pages"!