RCCC Board meeting minute

30th September 2024 - online via Zoom

Adopted on: 2024.09.30
Last reviewed on: 2024.09.30

Attendee	Role	Attendance
Fraser Montgomery	Chair	Online
Vinny Bryson	CEO	Online
Alan Hannah	Director	Online
Janine Wilson	Director	Online
Keith Prentice	Director	Online
Liz Burton King	Observer	Apologies
Keith Wilson	Director	Online
John Slater	Independent Director	Online
Eilidh McCall-Lawrie	Head of Sport and Communities	Online
Suzy Wakefield	Head of Operations	Online
Ali Asher	President	Online
Fiona Lilley	Observer sportscotland Partnership Manager	Online
Wendy Loudon	Observer	Online
Ann Johnstone	Observer	Online
Faye McInnes	Development Manager - North East	Online

1. *Welcome, Apologies, Declarations of Interest*

FM welcomed the board including new members. Welcome to Faye McInnes.
Apologies were received from LBK.

2. *Items for Approval/Decisions*

a. Board Members – feedback from Nominations WL

Nomination for Lorna Hyslop to replace Susan Nimmo as Independent Director with Marketing experience.

Vote carried unanimously for appointment of Lorna Hyslop to join as an Independent Director

Seeking approval to appoint Ross Morrison to a newly established Safeguarding Sub-Committee. FM will still be the Board Member for Safeguarding and will attend and report back.

☒ **Vote carried unanimously to establish a Safeguarding subcommittee, draft Terms of Reference, establish membership and appoint Ross Morrison.**

Board would like to record Thanks to Susan Nimmo for her time on the Board.

b. World Wheelchair Contracts and Side letter - LBK/JW/KW

VB gave an overview of the report. Confirmed budget variances due to requests by WC which VB would confirm with C Grahamslaw. Governance is in a good place.

☒ **Board endorse approach VB & KW taking on side letter with WWC.**

VB update since report is that SCT agreed a £10K contribution towards streaming the event.

c. Selection Policy Update AH/KP

Board discussed at length the proposed changes to the date for selection of Elite athletes (Men and Women) for 2026 World Championships since it is an Olympic year. It was noted that when publishing this change there should be clarity around the decision process.

☒ **Board unanimously endorses change in policy for selection of Men and Womens Teams 2026.**

d. Rules Update KP

As per report shared

3. Items for Discussion

a. CEO Report VB

As per the last meeting the Restructure has happened. The Operations Officer role is still actively being recruited.

Record Breaking Coaching and Umpire Conference with 100 attendees on Saturday and 50 on Sunday. VB gave thanks to all involved in organising and coming along.

b. Development North – Faye McInnes

Gave an overview of her role to date in NE Scotland. Overview of upcoming Members Survey and plans for Club Accreditation. The Board thanked Faye for her great work to date and large amount of rink visits with Sport Scotland particularly endorsing the Club Accreditation.

c. Perth MM

Update after 4th September Council Meeting. Lengthy discussion about the council's decision. This is an ongoing issue.

d. Retention Plan - Scottish Open Entries and Launch KP/AH

Only 5 entries so far (as of 26th September). KP asked to extend the deadline date to the end of October. FM asked AJ & AA to go back to LSC & ASC for support in getting more entries.

🄳 Board approved extending deadline date for Scottish Open entries

e. Technical Committee Update AH

No Update. FM asked that this does progress.

🅐 AH to give an Update on the Technical Committee at October meeting. [30/09/2024.01]

f. Retention Initiatives Member Development KW/EML/WL

EML discussed National Curling Day and other initiatives as per report.

g. Maximising Feb/Mar/Apr 2026 – feedback from ASC/LSC AA/AJ/KW

Need to go Rink to Rink to ask what their plans/activities are for this period.

🅐 FM asked Board members with links to Rinks to ask for their plans for 2026 season. [30/09/2024.02]

4. Governance

a. Safeguarding EML & Safeguarding Sub Committee (FM)

After a pause PVG processing is back up running. There will be some updating of processes. Changes to the PVG process coming in the next 18 months.

b. KPMG Audit Actions SW

Good progress being made.

c. Meetings Timetable SW

VB/EML will send out a poll to confirm which of 2 options suits best for the next in person meeting.

d. Copying Minutes to LSC and ASC FM

FM reminded members to ensure minutes are being distributed to LSC & ASC.

e. Finance and Accounts Filing JW

No further update since the report

f. Scottish Curling Trust JW

SC has received extra funding from SCT for streaming the wheelchairs event.

g. Review of outstanding actions FM

Will be circulated.

5. AOB and any other feedback

MM asked if the LSC & ASC promote Scottish Curling membership amongst players.
AJ confirmed that they do. People often ask 'what benefit do they get from being a member?' Many don't see the benefit, which we know we can explain through the use of the leaflet.

Next Meeting
Sunday 20 October 2024 in person (Dundee/Edinburgh/Perth)

OR Monday 28 October in person (Dundee/Edinburgh/Perth)

Ⓐ *Action Summary*

Ⓐ AH to give an Update on the Technical Committee at October meeting. [30/09/2024.01]
Ⓐ FM asked Board members with links to Rinks to ask for their plans for 2026 season [30/09/2024.02]

🄳 *Decision Summary*

🄳 Vote carried unanimously for appointment of Lorna Hyslop to join as an Independent Director

🄳 Vote carried unanimously to establish a Safeguarding subcommittee, draft terms of reference, establish membership, and appoint Ross Morrison.
🄳 Board unanimously endorse approach VB & KW taking on side letter with WWC.
🄳 Board unanimously endorses change in policy for selection of Men and Womens Teams 2026.