



RCCC Board meeting minute

28th October 2024 – in person at Cairnie House

Adopted on: **2024.11.25**
Last reviewed on: 2024.11.22

Attendee	Role	Attendance
Fraser Montgomery	Chair	In person
Vinny Bryson	CEO	In person
Alan Hannah	Director	in Person
Janine Wilson	Director	Apologies
Keith Prentice	Director	In Person
Liz Burton King	Observer	In person
Keith Wilson	Director	Apologies
John Slater	Independent Director	Online
Eilidh McCall-Lawrie	Head of Sport and Communities	In Person
Suzy Wakefield	Head of Operations	Apologies
Ali Asher	President	In person
Fiona Lilley	Observer sportsotland Partnership Manager	Apologies
Lorna Hyslop	Independent Director	In person
Wendy Loudon	Director	In person
Ann Johnstone	Observer	Apologies

1. Welcome, Apologies, Updated Declarations of Interest, Minutes Approval FM

Apologies from SW, FL, JW, AJ, KW. FM welcomed Lorna Hyslop to her first Board meeting, in the role of Independent Director.

☒ Minutes Approved from September

2. Items for Decision

a. Selection Policy Update and Q/A AH/KP/KW



Royal Caledonian Curling Club trading as Scottish Curling

Cairnie House, Ingliston Showground (East Gate), Newbridge, EH28 8NB
www.scottishcurling.org | +44 (0) 131 333 3003 | Company No: SC232571

VB shared the Updated Policy regarding 2026 selection for Scottish Championships/ Worlds/Olympics. Board had a discussion about all the decisions. VB confirmed it has been shared with BC. This will be shared with members around 1st December.

☑ Board Approved Updated Selection Policy

KP gave feedback on the Selection meeting he attended.

🕒 Board to review the selection process/policy in due course [28/10/2024.01]

b. Scottish Open Entries and Next Steps KP/VB

Only 5 men's teams, 1 women's team have entered. Decision required of do we go ahead. VB confirmed 5 is enough for a competition. Still 3 days left for entries. Reassess once final entries in.

☑ Board Approval to Run a reduced Mens Competition for Scottish Open as needed.

3. Items for Discussion

a. CEO Report VB

VB gave an overview of the report already shared. No further actions

b. Structures Update VB

VB gave an overview of what has been happening with the Structures project and the discussions around areas and provinces.

c. Perth MM/KW

VB shared it has been quiet but more information to come next month. No further discussion.

d. World Wheelchair LBK

LBK shared her report, and the board had a constructive discussion about the solid progress. A key action is to solidify the number of volunteers across the tournament duration.

🕒 SC advertise what type of volunteers are needed for WWC this week [28/10/2024.02]

KP & FM noted their Thanks to LBK for all her work on this.

e. Technical Committee Update AH

No Updates available AH/FM/VB/EML to have a chat offline to progress.

f. Retention Initiatives Member Development KW/EML/WL

WL gave an update. Full on tracking and retaining people that sign up for Try Curling sessions and discussed getting feedback from those that don't become members. EML reminded everyone of National Curling day 15th November 2024 - ask for members to share on Social media.

g. Maximising Feb/Mar/Apr 2026 – Athlete Visit Dates feedback from ASC/LSC AA/AJ/KW



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FM updated that in March/April 2026 there is commitment for the Olympic Athletes to visit rinks.

● Board to go to ASC & LSC to ask for list of Rinks and dates they would like an Olympic athlete to visit. [28/10/2024.03]

4. Governance

a. Safeguarding EML & Safeguarding Sub Committee (FM)

EML updated that new Comms would be going out regarding PVG checks to confirm that SC can only process PVG for members.

FM following to set up a separate safeguarding sub-committee with no current Board member willing to take the portfolio responsibility on.

b. KPMG Audit Actions VB for SW

VB needs to update the Risk Register

e. Finance JS for JW

JS gave an overview of JWs report. Memberships have been invoiced

The Audit committee agreed new delegate authorities to better reflect operational needs.

f. Scottish Curling Trust JW

Applications being received for new Trustees. VB facilitating the development of a new logo.

g. Review of outstanding actions FM

FM had sent this round. No further comment and so the documented outstanding actions remain.

Next Meetings

Monday 25 November at 16:30 online.

Action Summary

● Board to review selection process/policy in due course [28/10/2024.01]

● SC advertise what type of volunteers are needed for WWC this week [28/10/2024.02]

● Board to go to ASC & LSC to ask for list of Rinks and dates they would like an Olympic athlete to visit. [28/10/2024.03]

Decision Summary

 Minutes Approved from September

 Board Approved Updated Selection Policy

 Board Approval to Run a reduced Mens Competition for Scottish Open



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