



RCCC Board meeting minute

24th March 2025 - online via Zoom

Adopted on: **Pending**
Last reviewed on: 2025.04.24

Attendee	Role	Attendance
Fraser Montgomery	Chair	Online
Vincent Bryson	Observer CEO	Online
Keith Prentice	Director	Online
Mairi Milne	Director	Online
Alan Hannah	Director	Apologies
Keith Wilson	Director	Online
Janine Wilson	Director	Apologies
John Slater	Independent Director	Online
Wendy Loudon	Co-opted Director	Online
Alistair Asher	Director	Online
Eilidh McCall-Lawrie	Observer Head of Sport & Communities	Online
Suzy Wakefield	Observer Head of Operations	Online
Fiona Lilley	Observer sportscotland Partnership Manager	Online
Liz Burton-King	Observer	Online
Ann Johnstone	Observer	Online
Lorna Hyslop	Independent Director	Apologies
Logan Gray	Project 2026 Lead	Online
Liam Duncan	Development Manager Central Scotland	Online
Charlene Graham	Major Events Manager	Online

1. Welcome, Apologies, Updated Declarations of Interest, Minutes Approval - FM

Apologies received from AH, JW, LH and AA. There were no updates to declarations of interest. The minutes from the previous meeting were reviewed and approved.

2. Items for Decision

2.1 Stick Delivery rule change recommendation - KP

KP seeking permission to take a rule change to AGM following an issue raised at a recent competition. Discussion was had around the issue.

☒ **Board Approve Keith Prentice taking Rule Change to AGM.**

2.2 Equality, Diversity and Inclusion Working Group - EML



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EDI working group created and includes 3 independent members. Need a nominated board member to ensure board link and board reporting system. WL nominated and approved. Also a handful of directors to help with the completion of the self-assessment tool as part of the M2I framework.

▣ Wendy Loudon to join EDI working group

3. Staff Presentations

3.1 Development Central Scotland – Liam Duncan

LD provided an overview of the rinks in his area. Interest in Edinburgh's 'Become a curler' programme. FM asked could details be shared with LG to tie in with Project Concord. Also with other rinks and for AA and AJ to share with ASC & LSC.

Ⓐ LD to share details of 'Become a Curler' programme as an example of best practice

3.2 Competitions – Charlene Graham

CG gave an overview of the Competitions report. Sharing potential improvements for future years.

4. Governance

4.1 Safeguarding update – EML

A concern raised during WWhCC was investigated and determined to be unfounded. A report was sent to World Curling.

A concern raised last month was independently investigated, with both parties satisfied with the outcome and appreciative of how the process was handled. Investigation identified several actions and recommendations for SC to follow up on.

PVG update - new legislation comes into effect 1 April 2025 with a grace period up to 30 June. Work is ongoing to review and confirm regulated roles which have increased to 72. Meeting scheduled next week with our VSDS Compliance Officer.

4.2 Anti-Doping update – AH / EML

EML updated on the requirement to add Anti-Doping as a permanent Governance item at Board Meetings. 19th May is Anti-Doping Week so there will be information going on Social Media.

▣ Board Approve adding Anti-Doping a permanent Governance topic

4.3 Finance Report – JS

The Q3 management accounts were considered. Further work is required to reconcile the accounts related to WWhCC25. The budget is also still in progress, with a draft expected to be ready ahead of the next board meeting.

4.4 Review of outstanding actions - FM

No further actions.

5. Items for Discussion

5.1 CEO Report – VB



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Discussed report previously shared.

5.2 Facilities Report – VB

Discussed report previously shared.

5.3 World Wheelchairs update – LBK

FM expressed thanks to LBK and MM for the effort and success of the Championships. LBK thanked LD for organising volunteers. Silver medal for Scotland in the mixed doubles. LBK said it was a privilege to be part of it. FM noted to the Board about taking forward the legacy of the Games with Try Curling for Wheelchair and reaching out to SWCA.

FM noted thanks again to LD. It highlighted SC to UK Sport, Sport Scotland and Wheelchair Scotland. Thanks given to LBK for her time on the Board.

5.4 Technical Committee update – AH

No update.

5.5 Project Concord 2026 update – LG

Logan gave an overview of the report. Looking for approval on Project & budget. The challenge is to get new members.

Board Approve Draft Budget and Project plan for Project Concord.

5.6 Indoor Grand Match update (15 November 2025) – SW

12 confirmed ice rinks taking part, 1 TBC. Entries will open late April/May. Non-participating rinks, generally those with week-day only curling.

6. AOB

FM shared applications received for the position of Director in 2025/26. Confirmed that Wendy Loudon has been elected as Director and will start her 3 year term after the AGM in June.

JS asked if they could get any stats on if Social Media coverage is converting to new members or retention of existing members.

Discussion around needing to increase revenue and sponsorship. KP asked if membership fees should be reviewed and potentially increased by £5 in 2026/27.

Next Meeting

- Thursday 24 April 2025 at 5pm
- RCCC AGM: Saturday 28 June 2025, Inverness – venue TBC

Action Summary

 LD to share details of 'Become a Curler' programme as an example of best practice [24.03.2025.01]



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D *Decision Summary*

- D** *Board Approve Keith Prentice taking Rule Change to AGM.*
- D** *Wendy Loudon to join EDI working group*
- D** *Board Approve adding Anti-Doping a permanent Governance topic*
- D** *Board Approve Draft Budget and Project plan for Project Concord*



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