RCCC Board meeting minute

27 May 2025 - online via Zoom

Adopted on: **Pending**
Last reviewed on: **2025.05.27**

Attendee	Role	Attendance
Fraser Montgomery	Chair	Online
Janine Wilson	Director	Online
Keith Prentice	Director	Online
Mairi Milne	Director	Online
Alan Hannah	Director	Online
Keith Wilson	Director	Online
John Slater	Senior Independent Director	Online
Lorna Hyslop	Independent Director	Apologies
Wendy Loudon	Co-opted Director	Online
Alister Asher	Director, RCCC President	Online
Vincent Bryson	Observer, CEO	Online
Eilidh McCall-Lawrie	Observer, Head of Sport & Communities	Online
Suzy Wakefield	Observer, Head of Operations	Online
Fiona Lilley	Observer, sportscotland	Online
Ann Gibb	Observer, Ladies Branch President	Online
Kyle Waddell	Observer, Athlete Representative	Online
Rhiannon Butterfield	Observer, Disability and Inclusion Officer	Online

1. Welcome, Apologies, Updated Declarations of Interest & Minutes Approval - FM

Apologies were received from LH.
There were no updates to declarations of interest.

2. Minutes approval - FM

The minutes from the meeting held on 30 April 2025 were approved.
KP provided an update on point 2.1 regarding the Stick Delivery rule change recommendation, noting that the Rules Committee agreed to align with World Curling rules.

3. Items for Decision

3.1. Membership & Governance Structure - VB

VB presented a proposal to replace the current Areas structure with an ice rink-centric “Member Forum”. The forum would contain one RCCC member for each ice venue elected by the curlers from that venue. The aim is to simplify governance, reduce the burden on volunteers, and strengthen communication between the committee and members. Following a detailed discussion the Board unanimously agreed to recommend the proposal to the members to vote on at the AGM. It was also agreed that the role of President would be reviewed during the

2025-26 season. For the avoidance of doubt there will be no change to competitions associated with provinces or areas.

Ⓓ ***The Board unanimously agreed to recommend the replacement of the Areas structure with an ice rink centric "Member Forum" to the members to vote on at the AGM.***

Ⓓ ***The Board agreed to review the role of President in the 2025-26 season.***

3.2. Scottish Championships 2025-26 - VB

VB reported on ongoing discussions about moving the 2025–26 Scottish Championships from February to December 2025, with a potential window between 1–13 December. This is in response to World Curling's consideration of moving the Olympic Mixed Doubles Qualifier to January. A final decision from World Curling is expected before the RCCC AGM in June.

Ⓓ ***The Board agreed in principle to proceed with the revised December timeframe, subject to confirmation about the Olympic Mixed Doubles Qualifier from World Curling.***

🅐 ***The selection policy to be reviewed and updated accordingly with oversight from AH, KP and VB.***

3.3. Board Membership & Vice President - FM

FM reported that one nomination had been received for two available Board director positions. Wendy Loudon would be appointed unopposed at the AGM.

A proposal was tabled to co-opt Alan Hannah from the conclusion of his current term at the June AGM through to the AGM in June 2026. Thereafter, AH would be eligible to stand for re-election for a further two-year term.

Ⓓ ***The Board agreed to co-opt AH as Director until June 2026.***

A proposal was also received (after the official deadline) to appoint Robert Anderson as incoming Vice President. The Board agreed to appoint him pragmatically as an observer in the role for the 2025-26 season.

Ⓓ ***The Board agreed that Robert Anderson will serve as an Observer in the capacity of Vice President from June 2025.***

3.4. Membership Subscription for 2026-27 - JW

JW, on behalf of the Audit committee, proposed an increase of £3 to the membership subscription for the 2026027 season. The recommendation is intended to address inflationary pressures and support ongoing financial stability.

Ⓓ ***The Board approved the proposed £3 increase to the membership subscription for the 2026-27 season, to be presented to the members at the AGM.***

4. Staff Presentation

4.1. Disability and Inclusion - Rhiannon Butterfield

Rhiannon presented a comprehensive update on inclusive curling work, highlighting:

- Floor curling growth across Scotland, reaching over 2000 ASN participants to date.

- Inclusive Try Curling sessions hosted in seven rinks with over 100 participants.
- Ongoing development of educational workshops to improve confidence in coaching athletes with disabilities.

Future focus areas include expansion to new rinks and support for wheelchair and visually impaired curling groups.

The board unanimously endorsed Rhiannon’s work and future objectives.

It was noted that FM and VB attended the SWCA AGM.

5. Items for Discussion

5.1. CEO Report - VB

VB highlighted several key updates:

- The Dewars Centre feasibility study has been submitted to Perth & Kinross Council, with a revised version underway to include more detailed financial projections. VB thanks JW and JS for their help.
- Competitions entries are now open.
- A recent event at Bute House, hosted by the First Minister, positively highlighted the sport and its champions.
- Academy and British Curling selections have been completed.
- The home nations have agreed that Scotland should lead on UK Sport investment on behalf of all three nations.

5.2. Facilities Update - VB

VB reported that he has a meeting scheduled with Curl Ayrshire Charity on Friday to discuss their proposal for a dedicated curling rink.

5.3. Technical Committee Update - AH

No update.

5.4. Project 2026 Update - VB

VB reported encouraging progress with Project 2026, with strong engagement. A total of 18 volunteers have signed up to date.

6. Governance

6.1. Safeguarding Update - EML

EML reminded the Board about the email issued regarding PVG actions, urging those present to complete the necessary steps promptly to ensure legal compliance.

One concern was raised regarding inappropriate language on social media, which is currently being addressed.

6.2. Anti-Doping Update - AH

AH reported that Clean Sport Week took place last week and that the UKAD Framework paperwork has been submitted and is awaiting confirmation.

6.3. Finance Report - JW & JS

JW presented a revised draft budget for 2025-26, now projecting a surplus of £7,000 (previously £18,000). The revised budget includes provisions for:

- Safeguarding support
- Salary equalisation across three posts
- A dedicated staff training budget

🄳 ***The Board approved the 2025-26 budget, incorporating the revised surplus, safeguarding provision, salary adjustments, and staff training provision.***

JW reported that the 2024-25 annual accounts are nearing completion. A provisional surplus of £9,000 is currently indicated, subject to potential changes from:

- International competitions
- Irrecoverable VAT
- Floor curling kit treatment
- Final WWhCC2025 accounting

International competition costs remain uncertain.
The final financial outcome of WWhCC2025 is expected to be slightly positive or neutral pending VAT confirmation.

7. AOB

- FM outlined the agenda items for the next meeting on Wednesday, 4 June, which included the AGM papers, approval of the minutes from the single-item meeting held on 15 May, and a discussion regarding the letter received from British Curling and Sport Org.

Next Meeting

- Wednesday 4 June 2025 at 5pm
- RCCC AGM: Saturday 28 June 2025, Inverness Ice Rink at 2pm

🅐 *Action Summary*

🅐 ***The selection policy to be reviewed and updated accordingly with oversight from AH, KP and VB.***

🄳 *Decision Summary*

🄳 ***The Board unanimously agreed to recommend the replacement of the Areas structure with an ice rink centric "Member Forum".***

🄳 ***The Board agreed to review the role of President in the 2025-26 season.***

🄳 ***The Board agreed in principle to proceed with the revised December timeframe, subject to confirmation about the Olympic Mixed Doubles Qualifier from World Curling.***

🄳 ***The Board agreed to co-opt AH as Director until June 2026.***

- ***The Board agreed that Robert Anderson will serve as an Observer in the capacity of Vice President from June 2025.***

- ***The Board approved the proposed £3 increase to the membership subscription for the 2026-27 season, to be presented to the members at the AGM.***

- ***The Board approved the 2025-26 budget, incorporating the revised surplus, safeguarding provision, salary adjustments, and staff training provision.***