



RCCC Board meeting minute

22 July 2025 – online via Zoom

Adopted: 29.09.2025

Last reviewed on: 29.09.2025

Attendee		Role	Attendance
Fraser Montgomery	FM	Chair	Online
Janine Wilson	JW	Director	Apologies
Keith Prentice	KP	Director, RCCC President	Online
Mairi Milne	MM	Director	Online
Alan Hannah	AH	Director	Online
Keith Wilson	KW	Director	Online
Wendy Loudon	WL	Director	Online
John Slater	JS	Senior Independent Director	Online
Lorna Hyslop	LH	Independent Director	Online
Vincent Bryson	VB	Observer, CEO	Online
Eilidh McCall-Lawrie	EML	Observer, Head of Sport & Communities	Online
Suzy Wakefield	SW	Observer, Head of Operations	Online
Fiona Lilley	FL	Observer, sportscotland	Online
Ann Gibb	AG	Observer, Ladies Branch President	Online
Kyle Waddell	KWa	Observer, Athlete Representative	Apologies
Fiona Harfield	FH	Observer, Workforce & Development Manager	Online
Robert Anderson	RA	Observer, RCCC Vice President	Online
Charlene Graham	CG	Observer, Major Events Manager	Online
Chloe Buchanan	CB	Observer, Governance Support	Online



1. Welcome, Apologies – FM

FM welcomed the Board to the meeting and noted apologies had been received from JW and KWa. AH was not present at the commencement of the meeting but was expected to join later.

2. Declarations of Interest – FM

There were no updates to declarations of interest.

3. Approval of Previous Minutes – FM

The minutes from the meetings held on the following dates were approved and would be uploaded to the website:

- 15th May 2025
- 27th May 2025
- 4th June 2025

4. Matters arising – FM

There were no matters arising.

5. Items for Discussion

5.1 Scottish Curling Championships 2025–26 and Rule 12 – KP

The Board discussed the date for the Scottish Curling Championships to be held. Whilst there may be merit in hosting the competition in February or August, May was seen to be the most suitable of the three months during which to hold the event. VB would make a final decision alongside Charlene, KP and AH to confirm the date to host the Championship.

A. VB to confirm the date to host the Scottish Curling Championship following consultation with KP, AH and Charlene.

The Board discussed whether athletes were permitted to enter to play for two countries during the course of a single season. MM suggested it may be prudent to remain aligned with World Curling's ruling. FM summarised that the accepted position was simply that in order for an individual to enter the Scottish Championships, they must be eligible to



represent Scotland. If they had played for England or another nation, they would essentially not be eligible to enter.

6. Items for Decision

6.1 RCCC Nominated Director of Sport Org Board – FM

FM reminded the Board that the RCCC had previously agreed to the proposal from British Curling to morph into a new Performance Delivery Vehicle with the working name of “SportOrg”.

As part of the governance requirements, an individual was required to be nominated to represent curling on the Sport Org Board as a member director, holding the status of ‘C Member’. FM indicated he would be interested in fulfilling the position, noting he currently represented the RCCC on the British Curling Board.

Additional sports were anticipated to fall under Sport Org’s responsibility over the coming year, and an election would follow, to officially appoint two sports representatives to the Board. The Board agreed to nominate FM to take up the role of member director on the Sport Org Board.

D. The Board approved the recommendation for Fraser Montgomery to represent Scottish Curling on the Sport Org Board as a C member.

6.2 RCCC World Curling Representative

FM explained World Curling Federation’s governance requirements relating to gender representation mandate two male and two female Board representatives from each nation to sit on its Board. In terms of Scottish Curling’s representatives, these positions were currently held by Tom Brewster, Mike Ferguson, Susan Wyllie and Margaret Richardson. The RCCC had received notification from Margaret Richardson advising that she’d like to resign from her role. FM recorded thanks on behalf of the Board for her service and sought the Board’s approval to allow the Nominations Committee to recruit and thereafter appoint a new female representative. The Nominations Committee would provide an update on progress in this regard at the October meeting.

D. The Board agreed to the Nominations Committee commencing the recruitment process and appointing a new female World Curling representative.

6.3 Committee Allocations

FM noted the appointment of Chairs of each Committee, along with the allocation of Directors, as set out in the Committee Allocations table below.

	AH	JW	JS	KP	KW	LH	MM	WL	FM	RA
Committee										
ASC				Chair						☒
Audit		Chair	☒						☒	
Coaching							Chair			
Competitions				Chair	☒					☒
Facilities			☒		☒					
Indoor GM				Chair				☒		☒
International Relations									☒	
Member Development								☒		
Nominations			☒					☒	Chair	
Project 2026						☒		☒		☒
Rules	☒									
Safeguarding									☒	
SCT		☒								
Selector							☒			
Technical	Chair						☒			
UKAD	☒									
Umpires	☒									

7. Presentations – Fiona Harfield

7.1 Workforce Development

FH presented an update on the ongoing projects underway. Highlights included:

- Funding of £5,670 had been secured from sportscotland, which would facilitate coaching qualifications for areas of deprivation, under 21s, females and disability



groups. Funding of £4,868 had been awarded from the Scottish Curling Trust, the majority of which would be used to support umpire development, and an Ice tech course.

- A new platform [Monday.com](https://www.monday.com) had been put in place where courses could be viewed.
- Speakers for a Coaching and Development Conference had been secured, and places were being filled.
- Level 1 and 2 coaching qualifications had been scheduled, and level 3 would be rolled out in due course.
- CPD workshops would be converted to online formats and uploaded to Brightspace for members to view by way of refreshers.
- Six Child Wellbeing and Protection in Sport (CWPS) courses were available online and one in person.

The Board was keen to encourage those who may be interested in coaching and umpiring (especially female members) and noted this could potentially be achieved via the provision of additional 'Ready, Steady, Curl' workshops. FH would provide details of the numbers of females and males who had signed up to the coaching course thus far.

A. FH to provide the Board with the number of females and males who had signed up to partake in the coaching course

The Board thanked FH for providing a comprehensive view of the programme and for all her hard work in its delivery.

8. Reports & Updates

8.1 CEO Flash Report – SW

SW provided the Board with an update of highlights since the last meeting. These included:

- The launch of the Scottish Curling podcast.
- Athletes selected for the Scottish Curling Academy having been announced on 27th June.
- Participation of the Curling 360 project having exceeded expectations with around 2875 individuals having taken part.
- An Adult camp being scheduled to take place at the start of December, in Stranraer.
- Indoor Grand Match entries being open, with 110 clubs having entered teams thus far.
- Work to ensure compliance with PVG requirements being ongoing.
- The second EDI working group meeting being scheduled to be held on 30 July.



- Interviews for the Development Manager Central taking place on 4 August.
- Four Nations applications would open in August.

8.2 Facilities Update – VB

VB drew the Board's attention to the disappointing news reported regarding the closure of Moray ice rink, due to funding shortfalls. He had provided a statement to the press in light of the intended closure, expressing that Scottish Curling was reacting to the news. He highlighted the opportunity to commission a 'State of the Nation' report funded in part by sportscotland to understand the financial position across all 21 Scottish ice rinks presented itself and that this could be handled by a company named 'Sussed' at a cost of around £35k. VB invited the Board to consider whether Scottish Curling would be comfortable funding the remainder, which could amount to a cost of £25k. No decision was made.

VB expressed further the difficulty of being the only governing body for an ice sport in Scotland and always having to make the case for 2 other ice sports in an ad-hoc manner. He has expressed this issue to sportscotland on several occasions.

A. VB to share visibility of which ice rinks had provided data around running costs with the Board

FM noted that Moray's curling stones had been funded by a World Curling Federation loan, which would be borne in mind when the administration around the proposed closure was being handled.

8.3 Technical Committee Update – AH

EML and FH would progress with work pertaining to the Technical Committee.

8.4 Project 2026 Update – EML

EML provided an update in terms of Project 2026, noting its objectives to maximise the recruitment of new members and retainment of existing members throughout the Olympic period. This would involve the investment of funding in advertising and providing more opportunities for interested individuals to try curling. The marketing team had worked hard to roll out the 'Iconic Scottish Locations Content Project' which will see the organisation's street rink visit several Scottish locations such as Hampden Park, the Wallace Monument and Falkirk Wheel. Funding had been secured which would allow a second street rink to be purchased in order to support this initiative. Development groups



within clubs looking to attract new members were eligible to apply for funding to support their efforts by 31st July. This deadline may be extended to ensure access to funding was taken advantage of.

8.5 ASC – Update – KP

KP reported the first ASC meeting was scheduled to take place on 5th August. The main topic would be to discuss the members forum. The Board gave thanks to AG and Isla Kinnear for securing the venue at Kinross.

8.6 Development Manager (Central) Update – EML

EML reported nine applications had been received in relation to the Development Manager role and the closing date was Sunday. Interviews would commence the week beginning 4th August.

9. Governance

9.1 Safeguarding Update – EML

EML reported that the work around managing PVG compliance remained ongoing. There were approximately 1200 coaches recorded on the database – of these, 470 were active coaches. Those no longer working within a regulated role would not be required to go through the process of complying with the PVG scheme. An audit was underway which would allow visibility over which individuals could be removed from the database ahead of the new season.

9.2 Anti-Doping Update – AH

The board remains aware of the likelihood of increased scrutiny of performance athletes in an Olympic year. Return to-play protocols were in place for an athlete following their ban.

9.3 Finance Update – JS

JS reported that the end of Q1 was approaching, and he would share management accounts for review ahead of the next meeting.



10. AOB

VB announced the passing of Tom Kirk, noting his commitment to curling had spanned over 50yrs. The Board expressed their condolences acknowledging his contributions to the sport.

KW noted the deadline to apply to take part in the US Tour had been extended in the hope additional entrants would sign up.

The next meeting was scheduled to take place on the 29th of September.

There being no further business FM closed the meeting.

A. Action Summary

- A. VB to confirm the date to host the Scottish Curling Championship following consultation with KP, AH and CG.***
- A. FH to provide the Board with the number of females and males who had signed up to partake in the coaching course***
- A. VB to share visibility of which clubs had provided data around running costs with the Board.***

D. Decision Summary

- D. The Board approved the recommendation for Fraser Montgomery to represent Scottish Curling on the Sport Org Board as a C member.***
- D. The Board agreed to the Nominations Committee commencing the recruitment process and appointing a new female Scottish Curling representative to sit on the World Curling Federation's Board.***