



Ladies' Standing Committee



**Operating Manual
for Committee Members**

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Introduction

This Operating Manual has been prepared to bring together the regulations governing Ladies' Branch, the Ladies' Standing Committee and the duties and responsibilities of the Office Bearers and Centre Representatives.

It is hoped that it will assist all Centre Representatives when they become members of the Ladies' Standing Committee.

Jubilee Rosebowl Details



To commemorate the Golden Jubilee of the Ladies Branch of the Royal Caledonian Curling Club. This magnificent trophy was gifted in 2010 by Past Ladies President, Kathleen Scott, and her husband Robbie Scott, Past RCCC President.

It is presented annually and in perpetuity to the winning team at
the Scottish Women's Curling Championship.

The trophy originally came from an area of Highland Perthshire. It was used for outdoor bonspiels on the Lochs and Ponds around Weem, Dunalastair Estate and Tummel Bridge, where Kathleen and Robbie first took to the ice.

**For the purposes of this Operating Manual, and in line with the conclusions of the Branding and Logos Working Group 2020, reference will be made throughout to the Royal Caledonian Curling Club (RCCC) which is the National Governing Body (NGB) of curling in Scotland, except when referring directly to competitions where Scottish Curling (SC), the trading name of the Royal Caledonian Curling Club, will be used.*

Byelaw 8 – Ladies’ Branch

These Byelaws are written under and with reference to the Royal Caledonian Curling Club’s Articles of Association, are subject to all definitions and terms therein, and have been adopted by the RCCC on 18 June 2005.

8. LADIES’ BRANCH

Definition

- 8.1 Ladies’ Branch is the name for the network of Ladies’ Centres whose Representatives form the Ladies’ Standing Committee.

Objects

- 8.2 The Objects of Ladies’ Branch are:
- (a) to foster and encourage the game of curling for women in Scotland and
 - (b) to promote friendship among women curlers worldwide

Terms of Reference

- 8.3 The Ladies’ Standing Committee, formed in terms of Clause 8.1 of this Byelaw, will deal with matters concerning women’s curling and such other matters as are remitted to it by the Board of the RCCC in terms of Article 9 and regulations of the Board thereunder.
- 8.4 Women who are members of a Local Club in Scotland in terms of Articles 2.1 and 2.7 shall ipso facto have the right to be represented on the Ladies’ Standing Committee through a ‘Centre’ representative (as defined in Clause 8.5 of this Byelaw).
- 8.5 Every ice rink in Scotland (a ‘Centre’) is eligible to have one lady representative on the Ladies’ Standing Committee, subject to it adopting a recognised Constitution, to be approved by the Ladies’ Standing Committee and formally approved by the RCCC Board. Ice rinks may choose to operate independently or join with other ice rinks to create a combined ‘Centre’ for this purpose. Any ice rink which closes may still be represented for a limited period (of not more than three years) on the Ladies’ Standing Committee.

Ladies’ Standing Committee

- 8.6 It shall be the responsibility of the Ladies’ Standing Committee to report to the RCCC Board in terms of Article 9.5.
- 8.7 The Ladies’ Standing Committee shall comprise; President, Vice-President, Junior Vice-President, Treasurer, one Centre Representative elected from each Centre and the Chief Executive Officer of the RCCC (ex officio), who will meet regularly as required.
- 8.8 Centre Representatives shall be elected by their Centre to serve on the Ladies’ Standing Committee for not more than four years consecutively.
- 8.9 Each member of the Ladies’ Standing Committee shall have a vote and nine members shall form a quorum.
- 8.10 The Ladies’ Standing Committee shall have the function of providing a pool of expertise to serve on RCCC committees and will be represented as appropriate on RCCC Committees.

Finance

- 8.11 The Finance of the Ladies’ Standing Committee will be kept as a separate identified bank account which will be administered by the RCCC, certified by the person so appointed by the Ladies’ Standing Committee and integrated into the accounts of the RCCC. The Treasurer appointed by the Ladies’

Standing Committee shall be responsible for overseeing the operation of banking arrangements and shall be a member of the RCCC Finance Committee.

Administration

- 8.12 The Ladies' Branch shall hold an Annual Meeting every calendar year at a venue, date and time as fixed at the previous Annual Meeting.
- 8.13 The Annual Meeting shall elect a President of Ladies' Branch, who will chair the Annual Meeting and hold office for one year.
- 8.14 The President of the Ladies' Branch shall formally be appointed by the Board in terms of Article 9.3 as the President of Ladies' Standing Committee.
- 8.15 The Annual Meeting shall elect a Vice-President and a Junior Vice-President of Ladies' Branch for the period of one year.
- 8.16 The Offices of President, Vice-President and Junior Vice-President of Ladies' Branch may, in special circumstances, be re-elected for a further year with the maximum term of office two years.
- 8.17 The Annual Meeting shall elect a Treasurer of Ladies' Branch.
- 8.18 The Annual Meeting shall also elect the person responsible for certifying the financial statements of the Ladies' Branch.

Amendment

- 8.19 Any amendment proposed to this Byelaw shall be made in consultation with the RCCC Board and the Ladies' Standing Committee and, once ratified by the Annual Meeting of Ladies' Branch will be put to a General Meeting of the RCCC for formal adoption in terms of Article 4.3.

The Memorandum and Articles of Association and Bye Laws of The Royal Caledonian Curling Club are on the Scottish Curling's website and can be accessed through www.scottishcurling.org/about-us/who-we-are

Ladies' Branch

Ladies' Branch is the name for the network of Ladies' Centres whose representatives form the Ladies' Standing Committee.

The aims of Ladies' Branch are:

- a) To foster and encourage the game of curling for women in Scotland; and
- b) To promote friendship among women curlers worldwide.

Ladies' Branch Standing Orders

- a) Ladies' Branch will hold an Annual Meeting in every calendar year at a venue, date & time as fixed at the previous Annual Meeting.
- b) The Annual Meeting will elect a President of Ladies' Branch, who will chair the Annual Meeting & hold office for one year.
- c) The President of Ladies' Branch will formally be appointed by the Board in terms of Article 9.3 as the President of the Ladies Standing Committee.
- d) The Annual Meeting will elect a Vice-President and Junior Vice-President of Ladies' Branch for the period of one year.
- e) The Offices of President, Vice-President and Junior Vice-President of Ladies' Branch may, in special circumstances, be re-elected for a further year with the maximum term of office of two years.
- f) The Annual Meeting will elect a Treasurer of Ladies' Branch.
- g) The Annual Meeting may appoint an Honorary President or Honorary Vice-President who will be invited to attend LSC meetings. They may express their views but will have no vote.
- h) At the Annual Meeting of Ladies' Branch the President will announce the date and place of the next Annual Meeting. In special circumstances this may change, given a minimum of three months' notice.
- i) Notices of motions to be considered at the Annual Meeting of Ladies' Branch will be submitted to the President six weeks before the Annual Meeting.
- j) Not less than 21 days' notice in writing will be given to Club Secretaries by the RCCC of the Agenda of the Annual Meeting of Ladies' Branch specifying the place, date and hour of the meeting.
- k) At the Annual Meeting the President will preside, whom failing the Vice-President, whom failing the Junior Vice-President. If all the foregoing are absent the members present at the meeting will elect a person to act as chair for that meeting.
- l) The quorum for the Annual Meeting of Ladies' Branch will be thirty members.
- m) In the event of a vote being required the vote will be decided by a simple majority. In the event of an equality of votes the President will have a casting vote as well as a deliberative vote. Any vote will be taken by a show of hands.
- n) The Minutes of the Annual Meeting of Ladies' Branch will be taken by a member of the Secretariat of the Royal Caledonian Curling Club and will be published in the Annual of the Royal Caledonian Curling Club. A specimen Agenda is detailed on page 17.

Ladies' Branch Financial Procedures

- a) Ladies Branch Treasurer will authorise the appropriate paperwork in order that payments can be signed and approved by two RCCC members of staff.
- b) The SC office will produce Income & Expenditure Accounts for the Ladies' Branch as required. At the end of the year, the Treasurer of the Ladies' Branch will certify the accounts as correct and they will be formally reviewed by the RCCC's accountants at the same time as the RCCC's accounts.
- c) Ladies Branch operates one main bank account. Ladies Centres are invited to make contributions to the Ladies Branch on a voluntary basis. Some of the funds in this account are used to support incoming Ladies Tours and other international expenses.
- d) A separate bank account will be set up for the sole use of each incoming ladies tour, administered by the treasurer of the Tour Organising Committee.

See section on Duties and Responsibilities for the responsibilities of the Treasurer of the Ladies' Branch.

Ladies' Standing Committee

[The Ladies' Standing Committee](#) is formed from the network of the Ladies' Centres, each of whom represent female curlers from a specific ice rink.

- a) The Ladies' Standing Committee will deal with matters concerning women's curling and such other matters as are remitted to it by the Board of the RCCC.
- b) Ladies who are members of a local club affiliated to the RCCC will have the right to be represented on the Ladies' Standing Committee through a 'Centre' Representative.
- c) Every Ice Rink in Scotland ('a Centre') is eligible to have one Lady Representative on the Ladies' Standing Committee subject to it adopting a recognised constitution, to be approved by the Ladies' Standing Committee and formally approved by the RCCC Board. Ice Rinks may choose to operate independently or join with other Ice Rinks to create a combined 'Centre' for this purpose. Any Ice Rink that closes may still be represented for a limited period (of not more than three years) on the Ladies' Standing Committee. (In exceptional circumstances, this period may be extended by the LSC Executive).
- d) It will be the responsibility of the Ladies' Standing Committee to report to the RCCC Board in terms of Article 9.5.
- e) The Ladies' Standing Committee will comprise: President, Vice-President, Junior Vice President, Treasurer, one Centre Representative elected from each Centre and the Chief Executive Officer of the RCCC (ex officio), who will meet regularly as required.
- f) The Centre Representatives will be elected by their Centre to serve on the Ladies' Standing Committee for no more than four years consecutively.
- g) Each member of the Ladies' Standing Committee will have a vote and nine members will form a quorum.
- h) Nominations for Office Bearers of the Ladies' Standing Committee will be lodged with the President of the Ladies' Standing Committee by 1st March each year. From nominations received the Ladies' Standing Committee will make recommendations to the Annual Meeting of Ladies Branch.
- i) The Minute Secretary will circulate relevant papers for meetings, by email, to the Ladies' Standing Committee at least one week prior to meetings.
- j) The President of the Ladies' Standing Committee will hold an Office Bearers Meeting prior to each Ladies' Standing Committee Meeting, at which the Office Bearers will have delegated authority to carry out functions of a routine nature. Major decisions or discussions will be referred to the Ladies' Standing Committee.

The Role of the Ladies' Standing Committee

- a) To advise the Board of the RCCC on matters concerning women's curling.
- b) To work with the Areas Standing Committee when required to promote and advance the development of curling.
- c) To act as an effective two-way communication channel between women curlers at local and national level, and the RCCC.
- d) To organise National Competitions for women i.e., the Henderson Bishop Trophy and the Morton Trophy.
- e) To liaise with governing bodies in other countries to arrange international incoming and outgoing tours.
- f) To arrange an Annual Meeting of Ladies' Branch.
- g) To carry out any other activities as required by the Board.
- h) To identify suitable candidates for election as future office bearers.

A specimen Agenda for meetings of the Ladies' Standing Committee is detailed in under section Duties and Responsibilities.

The Ladies' Standing Committee Reporting Procedures

- a) The President of Ladies' Branch attends RCCC Board meetings as an observer but has no vote.
- b) The President of the Ladies' Standing Committee will prepare reports for the Board as required.
- c) The Ladies' Standing Committee will receive copies of the Board Minutes by email from RCCC office.
- d) Minutes of the Ladies' Standing Committee will be circulated to the Chief Executive Officer of the RCCC and to Centre Representatives.
- e) Members of the Ladies' Standing Committee who serve on RCCC Committees will report back to the Ladies' Standing Committee on the matters discussed.
- f) Annual Reports for British Curling and World Curling Federation will be circulated to Ladies' Standing Committee when they are published.
- g) The Ladies' Standing Committee will report to the Ladies' Branch Annual Meeting, minutes of which will be included in the RCCC Annual.
- h) The Ladies' Standing Committee will convene regularly as and when required. A meeting schedule will be issued at the beginning of each season, except in exceptional circumstances.
- i) The President of the Ladies' Standing Committee will ensure that the RCCC office circulates the Minutes of the Ladies' Standing Committee to Centre Representatives within two weeks of the meeting of the Ladies' Standing Committee. In the absence of a secretary provided by the RCCC, the Ladies' Standing Committee will appoint a minute secretary to take and forward the minutes to RCCC for distribution. An honorarium will be made available for this post at the discretion of the Ladies' Branch.
- j) Sub-groups may be constituted by the President of the Ladies' Standing Committee to carry out work that needs additional attention. The role, remit, reporting timetable and people involved will be approved by the Ladies' Standing Committee.
- k) Sub-groups set up by the Ladies' Standing Committee will report back to the Ladies' Standing Committee Meeting regularly.
- l) The Chief Executive Officer of the RCCC is a member of the Ladies' Standing Committee (ex officio).
- m) RCCC Staff, Board Members or Volunteers will be invited to address the Ladies' Standing Committee Meetings when appropriate.
- n) Club Secretaries will find details of RCCC Competition Entry Dates on Scottish Curling Website, social media channels and Four Bullet Friday.
- o) Entries for the Henderson Bishop Trophy will require to be submitted by the 30th June each year. In exceptional circumstances, following discussion between the Ladies Branch Executive and the Competition Manager, the entry date may be extended.
- p) Morton Secretaries will receive each year, a copy of the Morton Secretaries checklist and the President of the Ladies' Standing Committee may hold a Morton Secretaries meeting each year before the start of the season, if required or thought necessary. The Morton Secretaries need to submit the entry form on Scottish Curling website by 31st July each year. [Morton Trophy - Registration](#)
- q) Information on Ladies' Standing Committee business, competitions and tours will be given to Centre Representatives whose responsibility it will be to cascade to clubs in their Centres.
- r) The Ladies' Standing Committee will endeavour to provide information regularly to local newspapers and social media sites when appropriate.
- s) The Ladies' Branch section of the RCCC's website is regularly updated and can be accessed through <https://www.scottishcurling.org/about-us/ladies-branch/>
- t) The Ladies' Branch has a Facebook page which is updated by The Ladies Branch Executive Committee.

The Ladies' Standing Committee for Current Year

The Ladies' Standing Committee (LSC) consists of a Ladies' Branch President, Vice President, Junior Vice President, Treasurer, and a representative from each ice Centre.

Remit

- To develop and encourage the game of curling for woman in Scotland.
- To promote friendship among women curlers worldwide.
- To deal with matters concerning women's curling as remitted by the Board of the RCCC.
- To act as an effective two-way communication channel between women curlers at local and national level.
- To determine meeting dates for the next curling season.

For details of your local representative, meeting dates and minutes please click on the link below:

[LADIES' STANDING COMMITTEE](#)

Duties and Responsibilities

Duties and responsibilities of the Lady President

Role:

- To Chair the Annual Meeting of Ladies' Branch
- To Chair the Ladies' Standing Committee meetings

Responsibilities:

- To lead and support the representatives of Ladies Centres in order to achieve the aims of Ladies' Branch within the RCCC.
- To represent Ladies' Branch at dinners and official occasions.
- To liaise with the RCCC President and CEO to organise joint meetings of the Board, Areas Standing Committee and Ladies Standing Committee.
- To ensure the RCCC Board is informed of issues relating to women's curling.
- To ensure the clubs associated with Ladies' Branch are well informed of issues relating to the RCCC.
- To ensure the efficient organisation of the National Competitions for women i.e. the Henderson Bishop and the Morton Trophy.
- To make the draw for the Henderson Bishop Trophy.
- To liaise with the RCCC Competitions Manager with regards to the rules and organisation of the Scottish Women's Championship.
- To attend Scottish Women's Competitions and Championship Finals.
- To support Scottish Women's curling teams at international competitions.
- To maintain good relationships with overseas governing bodies to sustain the Scottish Women's Tour programme.
- To exercise a casting vote at Ladies' Branch/ Ladies' Standing Committee meetings, if required.
- To attend RCCC Board meetings, and Areas Standing Committee meetings if invited.
- To serve on RCCC committees to which appointed.
- To ensure LSC and women's curling has an appropriate presence on social media.
- To update LSC Operating Manual as required in consultation with Vice-President, Junior Vice-President, and Treasurer.
- To host a social event for Centre Representatives and their replacements on evening prior to the Annual General Meeting.
- To assist in the organisation of the Annual Bonspiel for the Priestfield Quaich -v- Area Standing Committee
- To organise Henderson Bishop Cloth badges for the sections.
- To make sure the LB Facebook page is updated by The Executive Committee.

Term of Office:

One year

Responsible to:

The Board of the RCCC and Ladies' Standing Committee

Expenses:

Out of pocket expenses are claimable from the RCCC to an annually budgeted figure plus costs of attending international competitions.

Blazer:

It is expected that the President of Ladies' Branch will supply herself with a blue blazer, if wishes.

Duties and responsibilities of the Vice-President

Role:

- To assist the President to support the representatives of Ladies' Centres to achieve the aims of Ladies' Branch within the RCCC.

Responsibilities:

- To attend and contribute to meetings of the Ladies' Standing Committee.
- To carry out duties delegated by the Ladies' Branch President.
- To assist with the organisation of the National Ladies' Competitions *i.e., the Henderson Bishop and the Morton Trophy.*
- To assist the President with the draw for the Henderson Bishop Trophy.
- To attend Women's National and Championship competition finals.
- To serve on Ladies' Standing Committee Working Groups to which appointed.
- To attend the RCCC Annual General Meeting.
- To update LSC Operating Manual as required in consultation with the LSC Executive and appropriate SC staff member.
- To ensure LSC and women's curling has an appropriate presence on social media.

Term of Office:

One year

Responsible to:

The Ladies' Standing Committee President and Ladies' Standing Committee.

Expenses:

Nil

Duties and responsibilities of the Junior Vice-President

Role:

- To assist the President of the Ladies' Standing Committee to achieve the aims of Ladies Branch within the RCCC.

Responsibilities:

- To support the President in all aspects of the running of the Ladies' Standing Committee.
- To attend meetings of representatives and the Annual General Meeting.
- To serve on Ladies' Standing Committee Working Groups to which appointed.
- To assist with the organisation of the National Ladies' Competitions
i.e., the Henderson Bishop and the Morton Trophy.
- To assist the Lady President with the draw for the Henderson Bishop Trophy.
- To carry out other duties delegated by the Ladies' Branch President.
- To update the LSC Operating Manual as required in consultation with the LSC Executive and appropriate SC staff member.
- To assist in organising the Ladies' Branch Bonspiel.
- To ensure LSC and women's curling has an appropriate presence on social media.

Term of Office:

One year

Responsible to:

The Ladies' Standing Committee President and Ladies' Standing Committee.

Expenses:

Nil

Duties and responsibilities of the Treasurer

Role:

- To ensure the smooth running of all financial aspects of Ladies' Branch business.

Responsibilities:

- To liaise with the RCCC to ensure that all financial transactions are posted to the accounts timeously and accurately.
- Prepare financial reports for the Ladies' Branch as required and provide a report covering the financial year for the Ladies' Branch Annual General Meeting.
- Certify the accounts prepared by the RCCC in time for the Ladies' Branch Annual General Meeting.
- Offer financial advice to the Ladies' Standing Committee as appropriate.
- Funds from other overseas curling nations relating to inbound tours
i.e., funds belonging to inbound tourists, will be administered separately from the main bank accounts by the Treasurer of the incoming Tour Organising Committee and will not be included in the books of the RCCC.

Term of Office:

As agreed, but it is generally expected that the Treasurer will give more than one year's service as this helps with continuity.

Responsible to:

The Ladies' Standing Committee in general and directly to the Ladies Branch President

Honorarium:

An honorarium, currently £100, will normally be paid each year at the discretion of the Ladies' Branch.

Duties and responsibilities of the Centre Representatives

Role:

- To act as an ambassador for the Royal Caledonian Curling Club and Ladies' Standing Committee
- To encourage the development of women's curling in your local Centre.

Responsibilities:

- Set up or adhere to a Constitution within your Centre.
- Ensure a quorum of office bearers and committee in your Centre which should consist of one female member (or job share if required) from each of the RCCC affiliated clubs.
- Regularly attend meetings of Ladies' Standing Committee and send a deputy if unable to attend.
- Represent the views of your Centre at Ladies' Standing Committee meetings.
- Vote on behalf of your Centre at Ladies' Standing Committee Meetings when required.
- Cascade Ladies' Standing Committee business to all clubs playing in your Centre.
- Ensure that Ladies' Standing Committee minutes are posted on a prominent notice board in your ice rink.
- Promote RCCC Women's Competitions and the development of curling in your ice rink.
- Cooperate and communicate with your Area Standing Committee Representative and Ice Rink management to support curling and its promotion in your area and ice rink.
- Liaise with the Morton Secretary in your Centre to ensure the Morton Trophy is well supported and the maximum possible number of players, of all levels of experience participate from your Ice Rink.
- Liaise with your Local Ice Rink Management to ensure the smooth running of the Henderson Bishop Competition. "If the centre's HB qualifying competition is a **knockout format**, the Centre Representative must ensure that all participating skips are made aware of the local ruling to be followed if one of the ties results in a peel. The Centre Rep. should consult the local Ice Manager and agree a suitable ruling. e.g. Draw shot challenge OR play an extra end OR number of ends OR toss a coin. The ruling should be provided in writing to all participating skips before the qualifying competition takes place."
- Attend the Ladies' Branch and Priestfield Quaich Bonspiels.
- Gather information on incoming tours and organise the visit in your Centre.
- Pass on information to clubs and members and encourage applications for outgoing tours.
- Encourage your centre to contribute to the Ladies Branch account.
Voluntary contributions from local centres help the running of Ladies Branch especially with incoming tours.
- Attend the Lady President's hospitality evening prior to the Annual Meeting.
- Attend the Ladies' Branch Annual General Meeting.

Term of Office:

Centre Representatives should not serve on the Ladies' Standing Committee for more than four years consecutively.

Responsible to:

The RCCC affiliated clubs in your Centre and the Ladies' Standing Committee President

Expenses:

It is usual for reimbursement of out-of-pocket expenses to be covered by your own Centre.

Specimen Agenda for the Ladies' Branch Annual General Meeting

The business of the meeting may include:

- Apologies
- In Memoriam
- Minutes of the last meeting
- Business arising from the minutes
- New Clubs and resignations
- President's report
- Treasurer's report
- CEO's Report
- Report on Women's Competitions
 1. Scottish Women's Championship
 2. The Henderson Bishop Trophy
 3. The Scottish Senior Women's Championship
 4. The Scottish Masters Women's Championship
 5. The Scottish Mixed Doubles Championship
 6. The Scottish Junior Women's Championship
 7. The Morton Trophy
- Report on Women's International Championships
 1. European Championship
 2. The World Junior Women's Championship
 3. The World Women's Championship
 4. The World Senior Women's Championship
 5. The World Mixed Doubles Championship
- Tours
- Presentations
- Election of Office Bearers
- Presentation of the President's Bowl
- AOCB
- Date(s) of Next Meeting(s)
- Vote of thanks

Specimen Agenda for the meetings of the Ladies' Standing Committee

The business of the meeting may include:

- President's Welcome
- Apologies
- Minutes of the last meeting
- Business arising from the minutes
- President's report
- Treasurer's report
- Report on Ladies' Branch Competitions
- Ladies' Branch Business
- RCCC Business
- AOCB
- Dates of Interest
- Date(s) of Next meeting(s)
- Vote of thanks

The President's Bowl



At the committee meeting prior to the twelfth Annual General Meeting on 28 April 1972, the President; Margaret Motherwell, produced a beautiful silver bowl which had been presented to the Ladies' Branch by the Canadian Ladies' Curling Association on their tour to Scotland in 1971.

The Canadian President, Sylvia Fedoruk, had presented it to Margaret Motherwell at the final dinner and asked that it should be known as "The President's Bowl".

It was agreed by the Committee that the names of the [Presidents of the Ladies' Branch](#), starting from the first President, Ruth Menzies, should be engraved on it and that the President should keep the bowl during her term of office and on her retiral, present it to the new President at the LB Annual General Meeting.

Sample Competition Bidding Form Guideline

[Competitions Bidding Form - Scottish Curling](#)

**For the most up to date guidelines and forms please contact the Competitions Department at the Scottish Curling office.*

The Royal Caledonian Curling Club (RCCC) is the governing body for curling in Scotland. One of our strategic objectives is to support the provision of competitions at all levels and for curlers of all abilities. This will help us to achieve our mission to develop a robust infrastructure of clubs and facilities that will support the growth of the sport, increase the number of people who enjoy curling in Scotland and sustain medal success at world class level.

This document sets out the process for bidding, the requirements of various Royal Caledonian Curling Club competitions and the evaluation criteria used for bids.

Process

All curling ice rinks in Scotland are eligible to bid to hold RCCC competitions each year. Approximately one third of competitions are subject to the competitive bidding process with bids normally being for up to three-year cycles.

Bids should be submitted no later than 30th September in a sealed envelope/online, marked & addressed to:

Private & Confidential, Competition Bids,
Scottish Curling, Cairnie House, Ingliston Showground, Newbridge, Edinburgh EH28 8NB

All bids will be opened on 30th September under supervision of the CEO/Competitions Department, as per the traditional “sealed bid” process. Bid details will be circulated to the selection panel who will evaluate the bids against the set criteria. *See Minimum Requirements and Evaluation Criteria.*

Minimum Requirements

As a minimum the following should be provided at all RCCC Competitions:

- Competitor changing areas
- Toilets
- Parking
- Spectators viewing area with seating (ideally at the end of the rink)
- Catering facilities (meals, snacks & refreshments must be available at reasonable times during the competition for players and spectators)
- Wheelchair access for spectators, officials, and competitors
- Measuring equipment – fit for purpose
- Area/Room for Officials
- Photocopying facilities
- Scoreboards should have team names clearly visible
- Access to internet (Wi-Fi preferable) for line scorer and/or officials
- Space provided for Leader Boards

Additional requirements for each competition will be shown on the Competition Bidding Forms

Cancellation of Ice

There will be no charge to the RCCC for cancelling any sheet of ice not required when notice is given at least two months prior to the start of each stage for the Competition. Entries are normally received by RCCC on 30th June and adjustments to bookings are made by 31st July.

Termination of Agreement

If a three-year deal is agreed this will be monitored and if the criteria are not met, then any agreement may be terminated. The RCCC reserves the right to terminate an agreement for other reasons but must provide written notice of such.

Evaluation Criteria

<i>Factor</i>	<i>Criteria description</i>
Ice	- The quality of the ice must meet the expectations of players and coaches (where appropriate) in terms of swing (amount of curl), consistency and speed. - Ice must be of a consistent standard appropriate to the level of competition and the speed should not vary too much across the ice pad from start to finish of each game. - Markings should be clear and meet the standards set out in the RCCC Rules of the Game. - Ice should be clean and free from debris and areas in proximity to the ice should be clean. Feedback will be sought from Players, Coaches (if appropriate) and Umpires about Ice Conditions.
Ice Technician	- Please state full name of Head and Assistant Ice Technicians for the Competition in order that we can be assured that the playing conditions will be appropriate. - If you do not have an in-house ice maker with the skills and experience it is acceptable to hire an independent ice maker to prepare ice for a competition. - If the quality of the ice is not to the required standard, the RCCC may appoint an external expert ice maker, the cost of which will be shared by the ice rink and RCCC. Feedback will be sought from Players, Coaches (if appropriate) and Umpires with regard to Ice Conditions.
Stones	- The stones must be appropriate for the level of competition and serviced by competent persons. - Stones must be of a high standard and evenly matched. - Stones must be numbered. Feedback will be sought from Players, Coaches (if appropriate) and Umpires about the condition of stones.
Price	This should be determined by £ per sheet (inc VAT) and should be value for money relative to other bids unless otherwise stated on the Bidding Form.
Location	Please note that consideration will be given to ensure competitions are geographically spread.
Hotels	Accommodation (hotels, B&Bs, guest houses etc.) close to the venue is required. Please submit 1 x Accommodation List with your bids.
Added Value	Bids of equal value and quality may be determined by “extras” that will bring added value to the players or the RCCC. These may include: Line Scorers, Prizes (where not already required), Drinks Reception (where not already required), Food, Vouchers, Web Casting or Knockout stage ice.
Umpire Reports	The reports produced by the umpires each season will be used over time to inform the decision-making process, as well as being shared with the ice rinks for development purposes.
Player Feedback	Information will be gathered from Competitors (and Coaches where appropriate) using online questionnaires for each Competition. This data and subsequent analysis will be used over time to inform the decision-making process, as well as being shared with the ice rinks for development purposes.

Guidance Notes for Completion of Bidding Form

- Ice Rink
 - This should be the full name you would like your facility to be known as.
- Head Ice Tech/ Assistant Ice Tech
 - This should be the full names of the persons who will be in charge of, and assisting with, Ice Preparation for the event you are bidding. This should include before and during the event.
 - It is helpful for us to know who will be involved with Ice Preparation for a competition in order that we can be assured that the playing conditions will be appropriate.
- Provisional Dates
 - Please ü if you are bidding to hold the Competition on the provisional dates suggested by the RCCC.
 - Please ü which season(s) you are bidding for. You can bid for a maximum term of 3 years.
 - Only the years which state provisional dates are open for bidding.
- Alternative Dates
 - If you cannot hold the Competition on the suggested provisional dates but would like to bid with alternative dates, please insert dates and ü which seasons you are bidding for.
- £ per Sheet or £ per Team
 - Please enter the £ per sheet (inc VAT) for each year you are bidding for.
 - This should be value for money which will be determined relative to other bids.
- Some competitions will be subject to a £ per Team. The amount that Ice Rinks will receive per Team will be indicated on the Form.
- Stones
 - Please complete the information required.
 - The stones must be appropriate for the level of competition and serviced by competent persons.
 - Formal feedback will be sought from Players, Coaches (if appropriate) and Umpires with regard to the condition of stones.
- Officials Provisions
 - RCCC will allocate officials for all Competitions. These may include Chief Umpire, Assistant Umpire, Game Umpire, Chief Timer and Time Clockers.
 - The cost of providing meals or snacks for Officials should be included in your bid.
 - The number of officials required is specific to each Competition and will be detailed on the Bidding Form.
 - Please submit the £pp per day for each Official and detail the provision.
- Minimum Requirements
 - These facilities are required as a minimum for all RCCC Competitions.
 - Please ü and/or detail provision where applicable.
- Additional Requirements
 - Additional Requirements relate to specific competitions, where these are not required will be indicated by N/A on the Bidding Form.
 - **Access for TV** – Access should be made available for TV/Web Crews to set up fixed, overhead, and mobile cameras.
 - **Championship Dressing** – Use of drapes to create a consistent background, carpeting, seats for officials, time clocks and coaches (if required).
 - **Coach Seating** - Where physically possible, space should be reserved for coaches directly behind each sheet.
 - **Commentary Area** – An area, with unobstructed views to the rink and screened off from spectators, should be made available.
 - **Dope Testing** – Where Dope Testing may take place a room with a toilet is required and sealed drinking water should also be available.
 - **Drinks Reception** – Where a Drinks Reception should be provided, please supply a minimum of one drink to each competitor and official.

- **Local Organiser** – Please identify a named person who can assist with event management.
- **On Ice Seating** – Seats should be made available at ice level to obtain a minimum of 500 seats total (*inc Spectator Viewing Area*)
- **Physio Room** – Access to a room large enough to situate a physio bed and allow treatment to take place. Preferably this room should be lockable.
- **Time Clocks** – Where Time Clocks are required space and tables should be reserved with unobstructed views to the rink. This can be behind the glass or at ice level.
- **Warm Up Area** – Players should have a dedicated space for Warm Up, away from public access areas.
 - Please ü and/or detail provision where applicable.
- Prizes
 - Prizes relate to specific competitions, where these are not required will be indicated by N/A on the Bidding Form
 - Please ü and detail value £pp
- Local Accommodation
 - Availability of accommodation (hotels, B&Bs, guest houses etc) close to the venue is required.
 - Please complete the details required.
- Sponsorship Opportunity
 - RCCC competitions offer a wide variety of sponsorship benefits including naming rights, event branding, advertising packages, reserved seating, photo opportunities and extensive brand exposure through associated press, publicity and media coverage.
 - If you, or you know of, any local businesses, ice rink sponsors or partners who would be interested in supporting this event please list the contact details of any prospective sponsor
 - Please indicate approximate value (£) of sponsorship to assist our Marketing Department in tailoring an appropriate package.
- Added Value
 - Bids of equal value and quality may be determined by “extras” that will bring added value to the competitors or the RCCC.
 - Local Umpire – Please identify if there a curler in the local area would like to become involved in Umpiring.
 - Line Scorer – Please identify a named person who can upload live scores to the RCCC Website throughout the competition (training will be provided).
 - Other benefits may also include
 - Prizes (where not already required)
 - Drinks Reception (where not already required)
 - Food
 - Vouchers
 - Web Casting
 - Knockout stage ice
- Supporting Comments
 - This section should be used to provide any further information that supports your bid.

If you have any questions or queries, please contact the Competition Department
 E: competitions@scottishcurling.org Tel: 0131 333 3003

The Henderson Bishop Trophy

Henderson Bishop Final

1. This is managed by the Ladies Branch of the RCCC and is a category B competition.
2. The Venue of the HB final for any given year is chosen two years in advance.
For example: the venue for 2028 will be decided in 2026
3. The closing date for bids is in line with the RCCC bidding procedure.
For example: a bid to host the 2029 final should be submitted by the end of Oct 2026.
[Competitions Bidding Form - Scottish Curling](#) This form has a section for additional information the section below "hosting the Henderson Bishop" gives guideline for the extra information required.
4. If more than one bid is received these will be circulated to centre reps for discussion with their committees prior to the November meeting at which a paper ballot will be taken to decide who will host the Final.
In exceptional circumstances, the Ladies Branch Executive, with the approval of the LSC, reserves the right to bypass the bidding system.
5. It is the aim to have twenty teams in the Final, playing 4 sections of 5 teams to decide a section winner and runner up. The section winners will play a semi-final and then a final to decide the overall winner. The section runners up will play a semi-final and then a final to decide the winner of the consolation Cherrystone Trophy.
6. The HB final is normally held from a Monday to a Thursday, but bids would be considered covering a weekend, at the end of February-taking into account the dates of the Scottish Championships.

HOSTING THE HENDERSON BISHOP FINAL

Ice Rink Requirements

1. Ice must be of a consistent standard, with consistent speed and curl. Stones should be evenly matched and numbered.
2. Markings should be clear, and the ice should be clean. Measuring equipment should be of a high standard and well maintained.
3. Umpires appointed by the Scottish Curling for the competition should have a room or area available to them with access to Printing, photocopying and computer/Wi-Fi facilities. Line scorers should also be able to access Wi-Fi in the viewing area.
4. Scoreboards should have the team names clearly visible from the viewing area. A results scoreboard should be available and updated for spectators.
5. The venue should be fully accessible for all attending the event.
6. Ample viewing for coaches and spectators should be available at all times.
7. Catering facilities should open at least 30 minutes before the first draw of each day and should remain open until at least 30 minutes after the conclusion of the last draw of each day.
8. The COST of the ice per sheet should be submitted. There will be no charge to Scottish Curling for cancelling any sheets of ice not required when notice is given three weeks prior to the start of each stage of the competition.

Accommodation and Social Requirements

1. It is usual for the local organising committee to negotiate competitive rates with local hotels. A list of all local accommodation available should be provided with contact details and approximate costs.
2. The social programme for the week should be outlined in the bid along with the cost to players/visitors.
3. It is usual that a welcoming drinks reception is offered to the players as well as a dinner/event held on the Wednesday evening. *See checklist for Host centre Representative.*

Prizes and Sponsorship

1. Winners and Runners-up PRIZES should be provided by the Host Ice Rink organising committee.
2. If sponsorship is achieved, please name the sponsor/sponsors. Please note that cash sponsorship should be paid direct to the organising committee. Where sponsorship is in the form of gifts, these can also go direct to the organising committee.

Competition Checklist

The Henderson Bishop Trophy

Check list for Competitors

1. All competitors must be members of RCCC.
2. Entry forms are available on the Scottish Curling website and should be completed online.
[Henderson Bishop Trophy - QUALIFIERS - Team Registration](#)
3. Closing date for entries is 30th June each year.
(Unless in exceptional circumstances and only by agreement of the LSC Executive & Competitions Manager).
5. Scottish Curling rules will be applied, including those specific to The Henderson Bishop Trophy. A digital copy of the rulebook can be found on the Scottish Curling website. Competitors should take particular note of the rules applied when five teams or fewer are entered from any one centre and also be aware of the substitution rules. (R3 in Rule Book) [Rules and Regulations - Scottish Curling](#)

Check list for President

1. Remind reps at May & June LSC meeting of Rules for HB Entry and the closing date of 30th June.
 - a. [Henderson Bishop Trophy - QUALIFIERS - Team Registration](#)
 - b. Skips names or contact name must be clearly shown on entry form
 - c. Competitors must be members of RCCC.
2. Contact the Scottish Curling office mid-June to assess the number of entries.
3. Liaise with competitions department as soon as possible after 30th June, for double entries and for any other anomalies. Centre Reps may be contacted re any issues.
4. Arrange for meeting with HVP Gail, VP and JVP as soon after 30th June as possible to make the Draw for each centre using the Labatt system.
5. Check that copies of the draw are sent out by the Scottish Curling office (competitions department) to each Ice Rink, Entry Contact and Centre Rep.
6. Each Ice Rink arranges schedule of play and informs Skips (contact name) and Centre Rep.
7. Ask Centre Rep to liaise with Ice Rink to make sure results and the correct team members are sent to the Scottish Curling office (competitions department). Team Line up form can be found [Umpiring Toolbox - Scottish Curling](#) 3.1 original line up form.
8. Ask the Centre Rep to arrange for each team to submit a Henderson Bishop Team Line Up form *(available from Scottish Curling)*. At the conclusion of the qualifying competition, the names of the qualified teams should be submitted to Scottish Curling, as well as a list of all qualifying stage participants. [Umpiring Toolbox - Scottish Curling](#) 3.1 original line up form.
9. Ask the Centre Rep to arrange for a photograph of the winners and report of their local competition to be sent to the Scottish Curling office for website and to Lady President for inclusion in Ladies Branch Facebook page.
10. By the December LSC meeting, each centre's representatives are drawn into four sections of five teams. First drawn team is in Section A, second drawn in Section B and so on. The centre representatives are numbered 1-5, with the furthest travelled centre being given position five and the others moved up accordingly. The team numbered five receives the first-round bye.
11. Following the 30th of June closing date, the LSC Executive may allocate additional places to ice rinks with a large number of entries to ensure 20 teams participate in the finals.
12. Remind Centre reps of substitution rules. [Rules and Regulations - Scottish Curling](#) (R3 in Rule Book)
13. Send draw to the Competitions Manager who will populate the draw with the qualified teams, and ensure it is checked by Chief Umpire and/or Executive representative prior to circulation.
14. Check that cloth badges for all the section winners are ordered through Scottish Curling office and paid for by the Scottish Curling.
15. Distribute cloth badges and information on Venue to centre reps in time for their finals.
16. Contact Competition Manager for details of allocated Umpire(s).
17. Take the trophies to the Scottish Curling office for engraving and return to the host centre before the

finals. Winners - The HB Trophy, Runners-up - The Pewter Plate,
Low Road Winners - The Cherrystone, Low Road Runners-up - The Cherrystone Bowl.

18. Check that the Gold and Silver Medals are ordered by the Scottish Curling office. Paid for by LB. The next two seasons were ordered Nov '25 for season '26 and '27. They weren't received until March. (They take up to 12 weeks to produce and deliver.)

Checklist for HOST Centre Representative

1. Discuss the Budget for the finals with the President of the Ladies Branch.
2. Liaise with Ice Rink and give the Competition Manager the ice times for the competition.
3. Arrange for name boards in the ice hall.
4. Prepare a list of hotels and other suitable accommodation, with costs, if possible, for teams and their supporters.
5. Make arrangements for the drinks reception, the Wednesday Finals dinner and any other entertainment.
6. The Host centre may include invitations to the Finals Dinner at their discretion.
7. Ask the Ladies Branch President to give a welcome speech at the dinner and to make the Draw for the Final day at the end of the evening (1 -v- 3) and (2-v- 4).
8. Ask the Vice-President to give the vote of thanks.
9. Ask the President to make the Presentation of the Trophies and Medals after the Finals together with representative of the Henderson Bishop family
10. Liase with the Lady President regarding the possible attendance of the members of the Henderson Bishop family at the Finals.



The Henderson Bishop Trophy and the Gold Medals are for the winners of the High Road. The Pewter Plate and the Silver Medals for the runners up of the High Road. The Cherrystone is for the winners of the Low Road and the Cherrystone Bowl is for the runners up of the Low Road

The Henderson Bishop Trophy

History



Fifty years before the Ladies' Branch was formed, Sir John Gilmour, Bart, of Lundin and Montrave, President of the Royal Caledonian Curling Club 1912–1913 gifted a handsome Cup to be played for by Ladies in Scotland & England. If won three times by the same Club – not necessarily in succession – the Cup would become theirs to keep.

In 1928 Mrs J E Crabbie and her Edinburgh Rink beat Lady Ford's Waverley team 22 – 6 after 16 ends, securing the trophy for the Edinburgh Club.

With the Sir John Gilmour Cup being won outright in 1928, Andrew Henderson Bishop of Thorntonhall donated a magnificent trophy in 1929. It is this trophy, which has ensured the continuation of this premier event in ladies curling.

The Competition was run by the Royal Caledonian Curling Club, entries going to the Secretary and the Draw made by a Sub-Committee of the Council. In 1970 it was recommended that the President of the Ladies' Branch or her Deputy should attend the final to act as referee. Robin Welsh continued to run the Competition as before, but the Ladies' Branch took over the running of the finals.

In 1976 at a Ladies' Branch Area Representatives meeting, Sandra South (Aviemore) proposed that all Ice Rinks should have the chance of hosting the Finals, which was seconded by Betty Greig (Lockerbie) and agreed by all those attending.

Apart from the number of Ice Rinks now taking part in the Competition, there has been very little change in the format, with the present day seeing four sections of five rinks being drawn at Ladies' Branch Representatives meeting. The winner of each section is then drawn at random to provide two semi-finals and ultimately a final, after which the winners each receive a gold medal, with the runners up receiving silver.

The medals are provided by the RCCC and the presentation of medals and the HB Trophy is shared by the Lady President and Robin Henderson Bishop, should he be available to attend as an invited guest.

The Pewter Plate, presented to the Ladies' Branch from the Italian team at the first Ladies' World Championship, was presented to the Runners-up in 1980 for the first time.

The following list of winners of the Henderson Bishop Trophy is as it appears on the Trophy.

YEAR	SKIP	THIRD	SECOND	LEAD
1929	Mrs Crabbie	Mrs Menzie	Mrs Dickson	Mrs Wood
1930	Mrs Crabbie	Mrs Dickson	Mrs Paul	Miss Grieve
1931	Mrs P Menzies	Mrs C Crabbie	Mrs Simpson	Mrs Paul
1932	Mrs Crabbie	Mrs P Menzies	Mrs Simpson	Mrs Paul
1933	Mrs Leslie	Mrs Crabbie	Mrs Menzies	Mrs Paul
1934	Mrs Brown	Mrs Sinclair	Mrs Cleland	Miss Cowan
1935	Mrs Brown	Mrs Sinclair	Mrs Cleland	Mrs Cowan
1936	Mrs Crabbie	Mrs Menzies	Mrs R Wallace-Williamson	Mrs Paul
1937	Mrs Crabbie	Mrs Menzies	Mrs R Wallace-Williamson	Mrs Eckford Wallace
1938	Mrs Menzies	Mrs Eckford Wallace	Mrs Paul	Mrs R Wallace-Williamson
1939	Mrs Workman	Mrs Watt	Mrs K Glen	Mrs J S Glen
NOT PLAYED FOR DURING THE WAR YEARS				
1948	Mrs Weir	Mrs Cleland	Mrs Mounsey	Miss Cowan

1949	Mrs E N Mitchell	Mrs W R Aitken	Mrs John Buchanan	Mrs J M Lamb
1950	Mrs Paul	Mrs Dobson	Mrs Walker	Mrs Jackson
1951	Mrs J H Gow	Mrs J R Inglis	Mrs J L Rentoul	Mrs A Miller
1952	Mrs J Love	Mrs I Glen	Mrs N Charleson	Mrs B Piper
1953	Mrs I Cleland	Mrs J H Hamilton	Mrs G I Dobson	Mrs M Ross
1954	Mrs E M Paul	Mrs C Walker	Mrs S Alexander	Mrs B Aitken
1955	Mrs I Cleland	Mrs J H Hamilton	Mrs G I Dobson	Mrs Jackson
1956	Mrs J Love	Mrs I Glen	Mrs N Charleson	Mrs B Piper
1957	Mrs J Love	Mrs I Glen	Mrs N Charleson	Mrs W G Piper
1958	Mrs J Love	Mrs I Glen	Mrs N Charleson	Mrs B Piper
1959	Mrs N D Briggs	Mrs J S Nicol	Mrs E D Meiklem	Mrs J McIntosh
1960	Mrs D A Liddell	Mrs A Provan	Mrs H D Craig	Mrs J M Whiteford
1961	Mrs M Jackson	Mrs A W Yuill	Mrs A Wilson	Mrs J Stewart
1962	Mrs L Lockhart	Mrs J Whiteford	Mrs M Stark	Mrs N Whiteford
1963	Mrs I Jackson	Mrs J Yuill	Mrs M Wilson	Mrs E Stewart
1964	Mrs I Glen	Mrs J Love	Mrs H White	Mrs I Grant
1965	Sheila Alexander	Irene Cleland	Sadie Jackson	Mary McKenzie
1966	Connie Miller	Janette Duncan	Isa Jackson	Beth Dick
1967	Bett Law	Winsie Ferguson	Isobel Ferguson	Jean Simpson
1968	Bett Law	Winsie Ferguson	Isobel Ferguson	Jean Simpson
1969	Jenny Nicol	Margaret Kellock	Molly Kinnaird	Polly McKendrick
1970	Betty Laing	Isobel Arnott	May Rutherford	Pat Potts
1971	Frances Brodie	Mary Crerar	Cathy Drysdale	Betty Robertson
1972	Isa Jackson	Janette Duncan	Jean Pirie	Joyce Kerr
1973	Anne MacKellar	Betty Young	Moirra Williams	Pat Lombardi
1974	Janette Duncan	Margaret Meikle	Isa Jackson	Dor Rutherford
1975	Mhairi Morrison	Marion Inglis	Elsie Robertson	Jean Craik
1976	Betty Laing	Anne Todd	May Rutherford	Isobel Arnott
1977	Jenny Nicol	Margaret Kellock	Lily Kinnaird	Jean Webster
1978	Anne Bryson	Sadie Anderson	Annie Kennedy	Jessie Brown
1979	Marjorie Broatch	Rene Rankin	Joyce Peden	May Houston
1980	Betty Laing	Anne Todd	May Rutherford	Isobel Arnott
1981	Ena Smith	Isobel Forrest	Betty Bryan	Muriel Baxter
1982	Alison Allison	Liz Colley	Jean Neilson	Irene Taylor
1983	Beth Lindsay	Helen Burton	Carolyn Hibberd	Doreen McGawn
1984	Ena Smith	Isobel Forrest	Betty Bryan	Muriel Baxter
1985	Helen Burton	Carolyn Hibberd	Doreen McGawn	Julia Craig
1986	K Letton	J MacKenzie	P Orr	A MacDougall
1987	C Hibberd	G Stevenson	J Craig	S Hamilton
1988	B Lindsay	M Taylor	M McFadzean	A Kennedy
1989	M Kidd	B Watt	A Laird	E Denholm
1990	K Cameron	L MacGregor	K Scott	J Blair
1991	S Anderson	A Kennedy	G Thomson	E Dewar
1992	S Anderson	A Kennedy	A Bryson	M Lindsay
1993	G McMillan	L McMillan	H Wright	F Cowan
1994	R Martin	C Hibberd	L McAulay	A MacLennan
1995	S Anderson	A Kennedy	A Bryson	M Steel
1996	R Gray	H Watson	J Steven	J Carmicheal

1997	E McCulloch	N Anderson	V Anderson	I Colliar
1998	Carolyn Morris	Pat Lockhart	Trudie Milne	Phemie Philip
1999	Catherine Dodds	Carol Scott	Jill Florence	Aileen Pirrett
2000	Gail McMillan	Lorna McMillan	Fiona Hardie	Lyn Brown
2001	Rhona Martin	Debbie Knox	Alison MacLennan	Carolyn Hibberd
2002	Sheila Swan	Carolyn Hibberd	Jan Howard	Dorothy Gillespie
2003	Christine Cannon	Louise Kerr	Kerry Adams	Marie Heaney
2004	M. Hastings	A. Smith	F. Robson	L. Smith
2005	Barbara Watt	Shona Watt	Janice Watt	Val Grubb
2006	Margaret Morton	K. Strang	G. Thomson	A. Anderson
2007	Margaret Morton	K. Strang	G. Thomson	A. Anderson
2008	Gail Munro	Lyndsay Wilson	Lorna McMillan	Fiona Hardie
2009	Gail Munro	Lyndsay Wilson	Fiona Hardie	Lorna Shaw
2010	Moirra Hastings	Anne Smith	Fiona Robson	Linda Smith
2011	Kay Gibb	Maggie Wilson	Claire Dagen	Laura Morris
2012	Beryl Niven	Gail Munro	Fiona Hardie	Beth Aitken
2013	Janette Wilson	Norma Brown	Margaret Mauchline	Elsbeth Johnston
2014	Naomi Whyte	Fiona Telfer	Caroline Donaldson	Sophie Jackson
2015	Jenny Barr	Susan Kesley	Fran Stretton	Morna Aitken
2016	Margaret Agnew	Gail Thomson	Alison Cunningham	Anne Anderson
2017	Kerry Clark	Gina Aitken	Maggie Barrie / Betty Gibb / Rebecca Kesley	
2018	Margaret Agnew	Gail Thomson	Alison Cunningham	Anne Anderson
2019	Susan Kesley	Fran Stretton	Jenny Barr	Morna Aitken
2020	Susan Kesley	Fran Stretton	Jenny Barr	Morna Aitken

YEAR	VENUE	SKIP	THIRD	SECOND	LEAD
2020	Aberdeen	Susan Kesley	Fran Stretton	Jenny Barr	Morna Aitken
2021	<i>Cancelled</i>	<i>due to Covid-19</i>			
2022	Curl Edinburgh	Kate Adams	Margaret Agnew	Katie Wright	Jenni Cannon
2023	Stranraer Ice Rink	Jill Donald	Liz Furrie	Kirstina Fairweather	Lesley Joiner
2024	Lanarkshire Ice Rink	Libby Neilson	Nancy Rutherford	Maggie Ferguson	Mari Allan Alternate: Mairi Scott
2025	Dumfries Ice Bowl	Layla Huntly	Jessica Sharp	Hannah Farries	Callie McMinn
2026	Kinross Curling	Jenni Cannon	Karlyn Lyon	Lyndsay MacPherson	Kerrin Forsyth

The Cherrystone



The idea of a second trophy for the Henderson Bishop was instigated by Kirsty Letton and her rink – Judy Mackenzie, Pat Orr and Anne MacDougal - during the Finals in Perth in 2003 and was first presented at the AGM 2004.

Kirsty and her rink were very conscious of the fact that by the Wednesday afternoon the winners of most of the sections were already decided and therefore the last games were not important. This seemed to be wrong for what was the major national event (apart from Championships) of ladies' curling in Scotland. The qualifying teams had travelled some considerable distances to compete, and it would be a better event if each game counted for the Final day. This problem could be solved by having a Low Road where the runner up in each section also qualified for play on the Final day.

The rink contacted a wood turner in Arran – David Furze. They discussed types of wood and when the stone arrived David had used mainly cherry wood and so the name was born.

Pat Orr gave the name: The Cherrystone – because it gave the players ‘a second bite at the cherry.’

List of The Cherrystone winners

YEAR	SKIP	THIRD	SECOND	LEAD
2003	Carolyn Morris	Pat Lockhart	Trudie Milne	Phemie Philip
2004	Gail Munro	Lindsay Cumming	Fay Cowan	Fiona Hardie
2005	Sadie Anderson	Annie Kennedy	Annie Bryson	Gail Thompson
2006	Eve Muirhead	Kathleen Scott	Rhiann MacLeod	Alison Drummond
2007	Carolyn Morris	Trudie Milne	Phemie Philip	Jeanette Graham
2008	Margaret Rhind	Jane Burrows	Louise McLaren	Sheila Aitken
2009	Lisa MacKellaich	Abi Brodie	Morven Bridges	Wee Barras
2010	Marion MacDonald	Mhairi Baird	Jackie Craig	Carolyn Morrison
2011	Ann-Maree Davidson	Vilma Kirk	Margaret Cairns	Anne Hewitt
2012	Elizabeth Paul	Linda Stevenson	Sheila Black	Nanette Davidson
2013	Susan Kesley	Jenny Barr	Fran Stretton / Morna Aitken / Margaret Nicol	
2014	Isobel Waddell	Jane McLaren	Carole Marsh	Elaine Turnbull
2015	Naomi Whyte	Fiona Telfer	Caroline Donaldson	Sarah Wood
2016	Yvonne Birnie	Linda Hoskins	Alice Holland	Phyllis Tulloch
2017	Susan Kesley	Jenny Barr	Fran Stretton / Morna Aitken / Katie Wood	
2018	Kate Adams	Christine Cannon	Katie Wright	Louise Kerr
2019	Kate Adams	Christine Cannon	Katie Wright	Louise Kerr

YEAR	VENUE	SKIP	THIRD	SECOND	LEAD
2020	Aberdeen	Kerry Clark	Katie Wood	Betty Gibb	Margaret Nicol Alternate: Maggie Barry
2021	<i>Cancelled</i>	<i>(Due to Covid-19)</i>			
2022	Curl Edinburgh	Elizabeth Sharp	Judith White	Caroline Fleming	Jeni Fleming
2023	Stranraer Ice Rink	Kate Adams	Margaret Agnew	Jenni Cannon	Louise Kerr
2024	Lanarkshire Ice Rink	Ann Johnstone	Caroline Donaldson	Marion Mather	Susan Morrison Alternate: Fiona Hardie
2025	Dumfries Ice Bowl	Jane McLaren	Kim McLaren	Marjorie Christie	Elsbeth Johnston
2026	Kinross Curling	Shona Watt	Edith Butler	Alison Clark	Barbara Watt (S)

The Cherrystone Bowl



During a conversation with Robin Henderson Bishop, grandson of Andrew Henderson Bishop, at the Henderson Bishop Finals in Aberdeen 2020, Lady President, Morag Wellman and Robin discussed having a runners-up trophy for the Cherrystone.

Subsequently this idea was progressed by President Corrie Lawrence in a joint collaboration with Kirsty Letton and her rink who decided on a cherry wood bowl by the same Arran wood turner, David Furze. Silver plaques were added to complete the trophy and Robin chose to call it the Cherrystone Bowl.

Unfortunately, the Henderson Bishop competition had to be cancelled in February 2021, because of Covid-19 restrictions, but being presented for the first time by Robin at the Henderson Bishop finals in Forfar 2022.

The Morton Trophy



Checklist for the Morton Trophy Secretaries

1. Responsible for the smooth running of the Morton Competition in your own ice rink.
2. Ensure that you have read and understood the General rules and Conditions in the RCCC Rule Book and in particular the specific rules for the Morton Trophy. https://competitions.scottishcurling.org/wp-content/uploads/2026/04/Results-Sheet_Morton-2.docx
3. Liaise and agree with other Morton Secretaries in your section about dates and times of play for the forthcoming season.
4. All secretaries must agree to the times of play in accordance with the ice rink managers.
5. All secretaries should confirm their centres participation for each season by completing the Morton Entry Form found on the Scottish Curling Entry Forms webpage, this will close annually on 31st July.
[Morton Trophy - Registration](#)
6. Arrange the catering for home games with ice rink management.
7. Encourage as many female members as possible from all clubs to take part and make sure all players are eligible members of the RCCC. It is recommended that no one plays more than twice unless it is **absolutely necessary**.
8. The trophy was presented with the understanding that new and less experienced players be included and encouraged to participate in the competition.
9. Co-ordinate and oversee team selection and inform the skips in each draw and display information on the notice board.
10. Ensure that a Captain is appointed for each draw and that she understands the rules of the Morton Trophy in the current edition of the RCCC Rule Book.
11. If possible, “home” secretaries should contact “away” secretaries for skips’ names in the next game one week prior to the game.
 - It is recommended that Captains make the draw prior to the match (*Captains usually play Captains*)
 - N.B. Substitution – In the event of a rink being incomplete, the game, although forfeited may if wished proceed with three players. Please see under General Rules (Failure to Appear) Rule 5. For clarification of penalties.
12. Generally, visiting teams play top of the score board.
13. Intimation should be made prior to the game when the bell will ring
14. All monies will be collected by the acting Captain. Ensure each skip receives a score card.
15. Ensure that all score cards are correctly and clearly completed with the Centre’s name, full names of players date on each card and signed by the skip! (Remember scoring is points, shots then ends)
16. Both “home” and “away” secretaries send completed match score cards and result sheets to Scottish Curling, see under Section 19 (h) in the revised Morton Trophy Rules (*keep copy for your own records*)

https://competitions.scottishcurling.org/wp-content/uploads/2026/04/Results-Sheet_Morton-2.docx to be completed and returned.

17. Should your Centre qualify for the finals be aware of the rules listed under Section 19 (d) in the RCCC Rule Book.
18. Discuss final team selections with your Ladies' Centre.

Section 19 – MORTON TROPHY – Rules S22 in 2026/27 Rule Book

[The Royal Caledonian](#)

MORTON TROPHY SECTIONS

NORTH	EAST	WEST	SOUTH
Aberdeen	Border	Greenacres	Ayr
Forfar	Curl Edinburgh	Lanarkshire	Dumfries
Inverness	Dundee	Stirling	Lockerbie
Perth	Kinross	Waterfront	Stranraer
	Kirkcaldy		

**Above sections will be in place for 2 years, from (& inc) 2026 -2028, unless, in exceptional circumstances, the LSC agrees to extend it.*

The Finals are usually held on the second Tuesday of the month of March. The Morton Secretaries Meeting is usually held in August/September.

Immediately following the Morton Secretaries Meeting, Morton Secretaries should confirm the Morton Trophy Sections with their local Ice Rink Managers for the current season.

All results to be submitted to Scottish Curling by 31st January 2027

Following the closing date of the Morton Trophy entry form, Scottish Curling (competitions department) will complete the draw, for those who have confirmed their intention to participate in the competition. This draw, once completed, will be sent to Ice Rink Managers and Morton Secretaries for the current season.

Checklist for the Lady President – Morton Finals

1. Scottish Curling issue a bidding form for the finals and the decision is made by LSC by May for the Final to be held in the following March.
2. Ladies Branch decides which ice rink's bid is successful to hold the finals.
3. Qualifying games to be completed by 31 January.
4. Local Centre/Ice Rink/Morton Secretary make the arrangements for the final ie confirm date, (usually second Tuesday in March) confirm 6 sheets ice, arrange catering.
5. Qualifying teams are notified by the Finals venue (either ice rink management or Local Ladies Centre) ideally 3/4weeks in advance, to allow time to make travel arrangements etc. Finalists pay for ice fees and catering. This is determined by the local ice rink and should include the fee for both rounds of games.
6. The 4 section winners are named on the SC website competitions page.
7. The section winners need to provide a team list with a note of the captain the week before the competition as Scottish Curling need to confirm the team members eligibility.
8. The draw for the semi-finals is made on the morning of the finals by the President/Vice President of LB. Team Captains normally play Team Captains in all finals using the SC original team line up form.
9. There are semi-finals, finals AND a 3v4 play off (which may be 6 ends if the Team Captains agree).
10. Semi-finals normally start 10am and Final and 3v4 game at 2pm
11. There is an umpire allocated by the Competitions committee

12. The Morton Trophy is awarded on the day AND again at the LB AGM.
13. Winners receive a badge each (x12) and a pennant for their ice rink.
14. The badges are engraved with the year eg 2027 by Ladies Branch,
15. Contact Competition Manager to confirm the allocated of Umpire(s)
16. Check that the Trophy and the Winners Pin Badges will be at Ice Rink
17. Check that Scottish Curling has ordered the Morton Trophy pennant for the winners.
18. The Rules for the Morton can be found here – S22 [The Royal Caledonian](#)

However, scorecards must be attached and sent via email to competitions@scottishcurling.org along with the form which is in the link below. A similar sample form is below.

https://competitions.scottishcurling.org/wp-content/uploads/2026/04/Results-Sheet_Morton-2.docx

Morton Trophy – Results Sheet

Season 2026-27

All results to be submitted to Scottish Curling by 31st January 2027

Date of game: _____

Venue: _____

Centre Name: _____

Team Name: _____

Team:		Points /	Shots up /	Ends /	Total Shots
	SKIP	P	SU	E	TS
1					
2					
3					
Totals					

Centre Name: _____

Team Name: _____

Team:		Points /	Shots up /	Ends /	Total Shots
	SKIP	P	SU	E	TS
1					
2					
3					
Totals					

☒ Please check that ALL details are completed correctly

☒ Please send this results sheet and completed score cards along with scanned photos too:
competitions@scottishcurling.org

The Priestfield Quaich



This Quaich was presented by Mr. J. Ainslie M. Smith of Ladybank, Fife in the year 2000/01 during his term of office as President of the RCCC. The Quaich is named after his farm, Priestfield.

The purpose was to provide a friendly game to be competed for annually, the organisation alternating between the Ladies' Standing Committee and the Area Standing Committee on an Ice Rink of the President's choice for the said year, usually in the month of October.

Four teams are required and players who wish to play submit their names to the ASC/LSC organiser in advance of the competition. If necessary, substitutes may be made available from the host ice rink or past LSC members. Issue LSC one colour and ASC the other.

Rules of the game:

Leads toss a coin for hammer in each game

Play quickly so that 8 ends can be completed if possible.

No measures – if thirds can't agree

Complete score cards for each game

Overall shots up are the winner – will it be LSC or ASC

The teams rotates every second end.

The Trophy is presented to the highest up team of the winning side.

The competition is organised year in-turn, for example Ladies Standing Committee organised the 2025 competition, so the Area Standing Committee are to organise the 2026 competition.

The Four Nations

This is held annually over a weekend at a date to suit the host nation. The competition consists of varying team combinations with Scotland playing teams from England, Ireland, and Wales.



Notably the men play against England for the Tom Ballantyne Trophy



While the women play against England for the Connie Miller Trophy



Mixed teams play for the Marshall Millennium against Ireland

The Scottish play Wales for the Big Bertha (Welsh Stone) (No photo)

The Four Nations is open to individual curlers of all ages, men's, ladies,' and mixed teams. Scottish players must all be members of RCCC. Scottish Curling issue entry form on website.

Closing date – normally 30 September. President, Lady President, Vice President and Lady Vice President select teams and submit list to Scottish Curling. Player's selection list was submitted on 12 October in 2025.

Scottish Curling provide 1 T-Shirt per player. 2 games over the weekend. Local players may only have 1 game. All other costs are covered by individual players themselves.

The competition is hosted in-turn and is repeated, see example schedule of future competitions below:

2024 Wales
2025 Scotland
2026 Ireland
2027 England

Incoming and Outgoing Tours

Tours are a huge part of the sport of curling. Those curlers who have been on an outgoing tour make friends for life. All Scottish curlers are keen to provide the warmest welcome and offer excellent hospitality and games of curling to our curling sisters from other countries.

When applying for an Outgoing Tour – applicants are advised to ‘sell’ themselves. They should include all the information from their ‘curling CV’ and any additional information that they feel is relevant and that will support their application.

Please note:– Outgoing tours are often heavily oversubscribed, so applicant are encouraged to provide as much relevant information to inform the selectors of the relevant qualities and experiences that will make them a good tour member.

The tour participants are selected by a committee and whilst it is disappointing not to be selected, this should not deter applicants from applying for other tours in future.

The selection committee is normally the Tour Captain and Vice Captain from the previous outgoing tour to that country and the current Ladies branch President and Vice President. Should either the current Ladies Branch President or Vice President apply to be on the tour that is being selected, it is recommended that they do not form part of the selection committee and that their places should be taken by other members of the Ladies Branch Executive or nominated members of LSC with relevant experience of being on a tour. The Selection Committee normally nominates the Tour Captain, Tour Vice Captain, Secretary and Treasurer.

Players will normally only be selected to participate in ONE Scottish Women’s Tour. Selection for a second tour, would only be in exceptional circumstances and the decision of the Ladies Branch President & Vice President is final.

Normally 24 female curlers are selected to go to Canada, 20 to USA and 16 to Sweden

List of Future Outgoing and Incoming Tours

Normally, outgoing tours:

***Canada – Year ending xxx5
USA – Year ending xxx1
Sweden – Year ending xxx3***

Normally, incoming tours:

***Canada – year ending in xxx0
USA – Year ending in xxx6
Sweden - Year ending xxx8***

Future Outgoing Tours

Canada - 2035
Sweden – 2033
USA - 2031

Future Incoming Tours

USA - October/November 2026 – 20 women
Sweden – November 2028

Specimen Application Form for Overseas Tours

If you wish to be considered for a place, please complete the online form by

PERSONAL DETAILS

Name	
Address	
Date of Birth	
Telephone - Mobile	
Home	
Email Address	
Hobbies/Interests	

CURLING INFORMATION

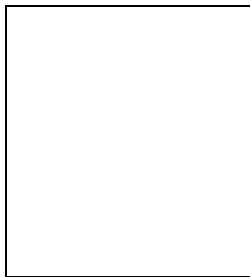
RCCC Membership No	
Mother Club	
Ice Rink	
Other Clubs	
Number of years curling	
Normal Team Position	
Curling Achievements	
Volunteer Roles	

OTHER INFORMATION

Achievements Out with Curling	
What skills do you think you could bring to this Tour?	
Any other information you would like to provide	

Please feel free to put any other relevant information on a separate sheet of paper.

Please provide a passport size photograph



DECLARATION

I CONFIRM THAT THIS IS MY APPLICATION TO JOIN THE TOUR, THAT ALL DETAILS RECORDED ARE TRUE AND ACCURATE, AND THAT I AM ELIGIBLE TO TRAVEL WITHOUT RESTRICTIONS.

I UNDERSTAND THAT ADDITIONAL INFORMATION, SUCH AS SIGNING THE SCOTTISH CURLING'S CODE OF CONDUCT AND A HEALTH DECLARATION FORM, WILL BE REQUIRED SHOULD I BE SELECTED.

THE RCCC CANNOT BE HELD RESPONSIBLE FOR ANY PERSONAL LOSS OR DAMAGE WHICH I MAY INCUR THROUGHOUT THE PREPARATION FOR AND THE DURATION OF THE TOUR.

Signature:

Date:

*****All applications are completed online**

Information required for Tour Booklet

Name: _____

Address: _____

Telephone No: _____

E-mail: _____

Date of Birth: _____

Partner/Family: _____

Occupation: _____

Dietary requirements (if any): _____

Smoking/non-smoking: _____

Interests outside curling: _____

Any other relevant information: _____

The Scotland – Sweden Trophy



This beautiful glass curling stone was made in Mantorp Glassworks, Östergötland, Sweden and was gifted to the winning outgoing Scottish Ladies Tour Team in November 2023, by the Swedish Curling Association (SCF).

Following collaboration between LB Past President, Corrie Lawrence, (Sweden tour captain 2013) and Pia Hasselborg, (2023 Sweden Tour Coordinator) it celebrates over 50 successful years since the first Swedish tour to Scotland, which took place from 31st October – 14th November 1968.

The Scotland – Canada Trophy



The first touring party from Canada came to Scotland in 1955 and this initiated the establishment of the a Ladies Standing Committee within RCCC. Muriel Fage was a member of the Canadian Tour to Scotland in 2000 and was the Tour Coordinator on the 2005 Scottish Tour to Canada.

At the Opening Banquet of the 2010 Scottish Tour, Anne Malcolm, 2005 Canadian Captain, introduced the Muriel Fage Trophy. It was presented by the 2005 Scottish Ladies Tour to Canada in

memory of their much-loved courier who died in 2008 after a long battle with breast cancer.

The Muriel Fage Trophy is awarded at the end of the tour to the team, Scottish or Canadian, that accumulates the highest number of points. Total points scored at each club are used to determine the winner. Scotland are the current holders having won the trophy in November 2025.

The Scotland – USA Trophy



The trophy competed for against the USA Women's Curling Association is called the Marguerite Roberts trophy. Margeurite was born in Edinburgh in 1922, studied at the University and brought up 2 small children during WW2 whilst her husband was fighting in Germany. She started curling in the 1960s in the Borders and became Ladies Branch President in 1975. She captained the Scottish our to Canada that year. In 1976, the USA women visited Scotland and Marguerite was the tour courier during their tour and made friends with many of the American curlers and in particular Jeanne Farmer from Cleveland, Ohio. Marguerite continued curling until she was well into her 80's and was tragically killed in a car accident in 2005. When Jeanne heard of Marguerite's death, she contacted the 1976 USA tour members and they made a collection money and bought a trophy as a memorial to Marguerite Roberts. It is known as the Marguerite Roberts Quaich.

Specimen Letter for Overseas Tours

Letter requesting participation in a Scottish Women's Tour

Date

Dear Sister Curler

TOUR INVITATION

The Ladies' Branch of the RCCC has received an invitation from the..... to send 24 (20) (16) Scottish women curlers to tour.....

The tour dates are likely to be between and the tour will include visits to.....

If you would like to be considered for a place on this tour, you are invited to complete an application form on the Scottish Curling website: www.scottishcurling.org

Applications should be returned to the RCCC by

A selection panel will consider the applications. The selection panel will include the President and Vice-President of Ladies' Branch as well as the captain (? *And vice-captain*) of the last Scottish Ladies Tour to..... (*as applicable*). The successful candidates will be informed in

If you would like more information about the tour to please call the Vice-President of Ladies' Branch,

Yours in curling,

Xxxxx XXXXXX

President

Ladies' Branch (20xx/20xx)

The Royal Caledonian Curling Club

It is possible that this letter will be revised to include a letter of reference from Centre Presidents.

It may also be important to highlight the necessity for candidates to have sufficient stamina to withstand a 3–4-week tour.

Specimen Invitation to Curling Associations

Letter inviting Curling Associations to Tour Scotland

Date

Dear

WOMEN'S FRIENDSHIP CURLING TOUR

We would like to invite 24 (20) (16) women of the Canadian Curling Association (United States Women's Curling Association) (Swedish Curling Association) to visit Scotland for approximately three-week tour (four-week tour / ten-day tour) in November 20xx.

It is *three years since the Scottish Women enjoyed their visit to your country and we would be pleased to reciprocate the hospitality and friendship extended to them.

We hope you will consider our invitation favourably and look forward to hearing from you soon.

Yours sincerely

Xxxxx Xxxxxx

President

Ladies' Branch (20xx/20xx)

The Royal Caledonian Curling Club

Policies

The following policies are available on the Scottish Curling website:

- RCCC Child Protection
- RCCC Health and Safety
- RCCC Anti-Doping
- RCCC Data Protection
- RCCC Education Strategy
- RCCC Risk Assessment
- RCCC Ethics Manual